

GLENDALE ELEMENTARY SCHOOL DISTRICT NO. 40

Special Meeting of the Governing Board

June 25, 2020 4:00 p.m.

Public Notice - Meeting Agenda

Notice of this meeting has been posted consistent with the requirements of A.R.S. §38-431.02. The meeting's location is the Board Room in the District Office, 7301 North 58th Avenue, Glendale.

The Board reserves the right to change the order of items on the agenda, with the exception of public hearings, which are scheduled for a specific time. At the chair's discretion, the Board may carry over consideration of any business not concluded by 9:00 p.m. to the next regular meeting's agenda. Governing Board members and the attorney for the public body may participate via telephone conference call if necessary. The Governing Board reserves the right to convene to executive session for the purpose of obtaining legal advice from its attorney for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §38-431.03(A)(3).

GOVERNING BOARD COVID-19 MEETING PROCEDURES - UPDATED

Until further notice, the Glendale Elementary School District Governing Board will be enforcing the Center for Disease Control's health precautionary recommendation limiting all public gatherings to ten people. *Reference: Arizona Attorney General's Opinion dated March 13, 2020 Re: Concerns Relating to Arizona's Open Meeting Law and COVID-19.*

Members of the public can view the meeting livestream via the Glendale Elementary School District's YouTube Channel: <https://www.youtube.com/user/glendaleelementary>; or can call in to listen to the meeting by telephone at the numbers listed below. Please note members of the public will not be able to participate in the meeting, only to listen in or view the livestream. Community members may email in comments for Call to the Public to calltopublic@gesd40.org up until Noon on the day of the meeting, and the comments will be read into the record during the Call to the Public agenda item.

To listen to the Board meeting by telephone, call one of the following numbers:

1 (602) 666-0783 or 1 (408) 418-9388
Access Code: 960 622 628

Access to call in for the meeting will begin at 3:45 p.m. Callers will not hear anything until the meeting begins.

GOVERNING BOARD GOALS

1. Increase Student Achievement
2. Ensure the District's Financial Solvency
3. Attract and Retain Highly Qualified Staff

DISTRICT GOALS

Increase Student Achievement

Eliminate the Achievement Gap

1. Call to Order and Roll Call

2. Opening Exercises

- a. Adoption of Agenda
- b. Approval of Acting Clerk (if necessary)
- c. Offer of Spanish Interpretation
- d. Moment of Silence
- e. Pledge of Allegiance

3. Call to the Public

The public is invited to submit comments on any issue within its jurisdiction via email to be read to the Board during Call to the Public, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be put on a future agenda.

Those wishing to submit comments for Call to the Public may email their comments to calltopublic@gesd40.org up to Noon on the meeting date. The email will be read into the meeting record during the Call to the Public agenda item.

Individuals can access copies of documentation provided to the Board to substantiate administrations' recommendations, i.e. reports, detailed information, agreement documents, etc., the Friday before the Board meeting in each school's office, the Superintendent's office, or on the Governing Board's page of the District's website. Persons with disabilities may request reasonable accommodations by contacting (623) 237-7136 at least two days prior to the meeting.

4. Study Session

The Governing Board and Administration will conduct a study session regarding the following topics:

- a. Planning for 2020-2021 School Year with COVID-19
The Governing Board will conduct a study session regarding planning for the 2020-2021 school year with COVID-19.
- b. District Goals
The Governing Board will conduct a study session regarding District Goals.

5. Consent Agenda

- a. Certified Personnel Report
It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, terminations and/or contract renewals of certified personnel.
- b. Classified Personnel Report
It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, and/or terminations of classified personnel.
- c. Memorandum of Understanding
It is recommended the Governing Board approve the Memorandum of Understanding with Teach for America for the 2020-2021 and 2021-2022 school year as presented.
- d. Extracurricular Fee Schedule
It is recommended the Governing Board approve the fee schedule for extracurricular activities for the 2020-2021 fiscal year as presented.
- e. Agreement to Provide Child Nutrition Programs
It is recommended the Governing Board approve the Child Care Food Program agreement to provide meals to the Children's Center for Neurodevelopmental Studies effective August 1, 2020 through July 31, 2021.
- f. Workers' Compensation Insurance
It is recommended the Governing Board approve the renewal of Tristar Risk Management for Fiscal Year 2020-2021 as presented.
- g. Excess Workers' Compensation Insurance
It is recommended the Governing Board approve the excess insurance for workers' compensation with Safety National Casualty Company for fiscal year 2020-2021 as presented.
- h. Self-Insurer Workers' Compensation Guaranty Bond
It is recommended the Governing Board approve the excess insurance for workers' compensation with Travelers Casualty and Surety Company for fiscal year 2020-2021 as presented.

6. Reports and Information Items

- a. Principal and Teacher Evaluation Ratings
Administration will present a report of the aggregate performance evaluation ratings for principals and teachers for Board consideration and discussion, pursuant to Board Policy GCO-Evaluation of Professional Staff Members.

7. Action Items

- a. Proposed 2020-2021 Expenditure Budget
It is recommended the Governing Board approve the proposed expenditure budget for fiscal year 2020-2021 as presented.

b. Revised Job Description and Appointment of Assistant Superintendent

It is recommended the Governing Board approve the recommendation to change the Executive Director of Behavioral Health and Student Safety to Assistant Superintendent for Behavioral Health and Student Safety, and to add the Assistant Superintendent Administrative Salary Schedule and benefits, salary and benefits commensurate with other Assistant Superintendents.

c. Policy Revision First Reading

It is recommended the Governing Board approve the first reading of revised policy GBEB-Staff Conduct, as presented.

d. Superintendent Salary

It is recommended the Governing Board approve the payment of the Superintendent's 5% salary increase in pay for the 2020-2021 school year to be paid as a one-time stipend to be donated to the Glendale Uniting Students, Teachers and Others educational foundation.

8. Discussion Items

a. Governing Board Goals, Norms, Commitments

The Governing Board will discuss the Governing Board Goals, Norms and Commitments.

b. Arizona School Boards Association Summer Leadership Institute

The Governing Board and Administration will share learning gained from attending the ASBA Summer Leadership Institute.

9. Future Meetings and Events

a. Future Meetings and Agenda Item Requests.

The Governing Board will review the list of upcoming Board meetings and potential agenda topics. Governing Board Members will have the opportunity to request items to be included on future meeting agendas for discussion, information and/or action.

10. Summary of Current Events

a. Superintendent Report

The Superintendent will present a brief summary of current events.

b. Governing Board Report

Governing Board Members will present brief summaries of current events, as necessary.

11. Adjournment

GLENDALE ELEMENTARY SCHOOL DISTRICT

STUDY SESSION

AGENDA NO: 4.A. TOPIC: Planning for 2020-2021 School Year with COVID-19

SUBMITTED BY: Ms. Cindy Segotta-Jones, Superintendent

DATE OF REPORT: June 25, 2020

Study Session:

The Governing Board will conduct a study session regarding planning for the 2020-2021 school year with COVID-19.

GLENDALE ELEMENTARY SCHOOL DISTRICT

STUDY SESSION

AGENDA NO: 4.B. TOPIC: District Goals

SUBMITTED BY: Ms. Cindy Segotta-Jones, Superintendent

DATE OF REPORT: June 25, 2020

Study Session:

The Governing Board will conduct a study session regarding District Goals.

GLENDALE ELEMENTARY SCHOOL DISTRICT
ACTION AGENDA ITEM

AGENDA NO: 5.A. TOPIC: Certified Personnel Report

SUBMITTED BY: Ms. Jacque Horine, Director for Human Resources

RECOMMENDED BY: Ms. Deby Valadez Assistant Superintendent for Human Resources

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, terminations, and/or contract renewals of certified personnel.

New Employment

1. Ashby, Kurtis	Achievement Advisor	\$47,500	08/03/2020
2. Begay, Robyn	Teacher	\$40,000	08/03/2020
3. Breger, Chloe	Teacher	\$40,000	08/03/2020
4. Cervantes, Martha	Teacher	\$40,000	08/03/2020
5. Debolt, Eva	Teacher	\$50,500	08/03/2020
6. Elizarraraz, Reyna	Teacher	\$40,000	05/03/2020
7. Hoover, Tracy	Teacher	\$50,500	08/03/2020
8. Johnson, Brittnee	Teacher	\$42,250	08/03/2020
9. Leister, Carolyn	Teacher	\$50,500	08/03/2020
10. Moore, Xaviera	Teacher	\$40,000	08/03/2020
11. Osterday, Kaycie	SELS	\$42,678.93	07/30/2020
12. Sanchez Cheshire, Adriana	Counselor	\$42,678.93	07/30/2020
13. Thomson, Katie	Teacher	\$48,250	08/03/2020
14. Wilkins, Taylor	Teacher	\$40,000	08/03/2020

Resignation

1. Medole, Amanda	SELS	Other Employment	05/22/2020
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GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 5.B. TOPIC: Classified Personnel Report

SUBMITTED BY: Mr. Brian Duguid, Coordinator for Human Resources

RECOMMENDED BY: Ms. Deby Valadez, Assistant Superintendent for Human Resources

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, and/or terminations of classified personnel.

New Employment

1. Harris, Michael	Trainee School Bus Driver	\$12.07	06/02/2020
2. Kirk, Toran	Trainee School Bus Driver	\$12.07	06/04/2020
3. Manzo-Melero, Thomas	Campus Monitor	\$12.00	08/10/2020

Position Change

1. Lemus, Hector	From Cleaner II to Sub-Cleaner	\$12.00	06/01/2020
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Resignation

1. Comeau, Ayodele	Campus Monitor	Other employment	05/21/2020
2. Comeau, Ayodele	Ed. Assist. Special Ed. CC-LS	Other employment	05/21/2020
3. Pena, Sandy Guadalupe	School Secretary	Personal Reasons	08/12/2019
4. Rodriguez, Israel	Food Service Worker	Personal Reasons	05/21/2020
5. Vandenhoek, Heather	Substitute Nurse RN	Personal Reasons	05/21/2020

New Hire Substitutes

1. Tapia Martinez, Denise	Sub-Cleaner	\$12.00	06/08/2020
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GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 5.C. TOPIC: Memorandum of Understanding

SUBMITTED BY: Ms. Deby Valadez, Assistant Superintendent for Human Resources

RECOMMENDED BY: Ms. Cindy Segotta-Jones, Superintendent

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the Memorandum of Understanding with Teach for America for the 2020-2021 and 2021-2022 school year as presented.

RATIONALE:

GESD has partnered with Teach for America since 2010. TFA works with college graduates who have a Bachelor degree in an area other than education. These individuals desire to work in the classroom under an Alternative Teaching Certificate. They attend rigorous orientation and training and must pass the subject knowledge portion of the Arizona Educator Proficiency Assessment (AEPA). Once passed, these teachers are considered appropriately certified and receive a two-year Alternative Teaching Certificate. This makes them appropriately certified according to the Arizona Department of Education Certification Unit, as well as highly qualified. They are allowed to teach in a classroom while completing requirements to receive an Arizona provisional teaching certificate over the course of two years.

It is requested the Governing Board approve the agreement through the 2020-2021 and 2021-2022 school years.

The Memorandum of Understanding is attached.

DISTRICT EDUCATIONAL PROFESSIONAL SERVICES AGREEMENT

This educational professional services agreement (this “Agreement”) is dated February 12, 2019 and is entered into between TEACH FOR AMERICA, INC. (“Teach For America”), a Connecticut non-profit with regional office located at 3030 N. Central Avenue, Suite 900, Phoenix, AZ 85012 and GLENDALE ELEMENTARY SCHOOL DISTRICT a political subdivision of the state of Arizona (“School District”) (each individually “a Party” and collectively “the Parties”).

RECITALS

WHEREAS, Teach For America is a national leader in recruiting, selecting, training and providing ongoing professional development to individuals committed to closing the achievement gap by serving as effective classroom teachers specifically equipped to enhance student achievement in under-resourced school systems.

WHEREAS, Glendale Elementary School District seeks to recruit new teachers who are trained to lead students to academic achievement and to equip such teachers with ongoing professional development and support to further develop and sustain their professional practice.

NOW THEREFORE, School District and Teach For America agree to be bound by the terms and conditions of this Agreement.

AGREEMENT

I. TEACHER CANDIDATE RECRUITMENT, SELECTION AND HIRING:

School District Responsibilities:

A. Hiring Commitment.

- i. Teach For America will use its reasonable efforts to provide the number of teacher candidates for employment with School District (“Teachers”) set forth in Exhibit A (the “Agreed Number”), attached and hereby incorporated hereto, but Teach For America cannot and does not guarantee its ability to provide the full Agreed Number of Teachers to School District and the failure of Teach For

America to provide the full Agreed Number of Teachers for any academic year shall not constitute a breach of this Agreement for any purpose whatsoever.

- ii. Whether or not Teach For America is able to provide the full Agreed Number, School District shall consider for hire each Teacher provided by Teach For America who meets the district eligibility requirements.
- iii. Any Teach For America Teacher hired by the School District shall be hired as the classroom teacher of record and not for substitute, auxiliary, resource or teacher's aide positions.
- iv. Teach For America Teachers will be hired by School District for vacancies across the full range of grades and subject matters and not restricted or limited to so-called "critical" or "shortage" subjects or grade level vacancies.
- v. School District and Teach For America shall collaborate in good faith to identify individual schools within School District appropriate for Teachers. In order to be considered an appropriate school (a "Partner School") for placement of a Teacher, [(i)] the school's student population must be considered high poverty relative to the student population elsewhere in the district or that seventy percent or more of the school's student population receives free [or reduced lunch]. To the extent reasonably practicable, School District will employ two or more Teachers per individual Partner School.

B. Hiring Process.

- i. School District and Teach For America will collaborate in good faith to facilitate the efficient hiring of individual Teachers, in accordance with the School District's established District hiring practices.
- ii. School District shall use its reasonable efforts to hire Teachers in a timely manner throughout the spring and summer of the applicable academic school year, provided that School District shall employ Teachers no later than 10 days before the first day of the academic school year. School District agrees that, where possible, Teach For America shall be informed of individual Teacher's grade and subject level assignments prior to the start of their Pre-Service Training (as described below).

- iii. Subject to its obligations under pre-existing collective bargaining agreements, contracts, or applicable law, School District will offer alternative employment to any Teacher who is not employed by the first day of the academic school year. “Alternative employment” includes, but is not limited to substitute teaching positions, “pool” teaching positions, classroom aides or other temporary category of employment available within School to individuals with teaching credentials. The purpose of an alternative employment placement is to enable the individual Teacher to obtain a salary until such time as School District can secure permanent employment as a full-time classroom teacher of record.

II. TEACHER CANDIDATE RECRUITMENT, SELECTION AND HIRING:

Teach For America Responsibilities:

- A. Candidate Recruitment and Selection. Teach For America will recruit, select for participation in the Teach For America program, and present to the School District for employment Teachers from a broad range of academic majors and career fields. Teach For America will use reasonable efforts to recruit Teachers from diverse backgrounds. In connection with the foregoing, Teach For America will not knowingly engage in any unlawful acts of discrimination in its recruiting or selection of candidates.
- B. Pre-Service Training. Prior to entering the classroom, all Teachers will undergo pre-service training at Teach For America Institutes, which are designed and delivered by Teach For America in order to prepare Teachers for this work.
- C. Highly Qualified Status. Teach For America will provide the described pre-service training to Teachers presented to School District for the purpose of ensuring that such Teachers meet the “highly qualified” teacher requirements set forth in the federal Every Student Succeeds Act and applicable state regulations (together, the “Requirements”). For purposes of this Section, only those Requirements in effect at the time that the Teacher is offered employment by School District will be applicable.

III. TEACHER PLACEMENT AND PROFESSIONAL DEVELOPMENT COMMITMENTS:
School District Responsibilities

A. Employment Status.

- i. Every Teacher employed by School District as described in this Agreement shall be a full-time employee of School District with all of the rights, responsibilities and legal protections attendant to that status and not an employee of Teach For America. For the avoidance of doubt, in the event School District is an “at-will” employer nothing in this Agreement shall be construed to grant additional employment rights to individual Teachers.
- ii. Nothing in this Agreement shall be construed to permit Teach For America to interfere in the employment relationship between School District and an employed Teacher.
- iii. Nothing in this Agreement shall be construed to permit Teach For America to function as the representative of any Teacher absent the express agreement among the parties and the Teacher that Teach For America may operate in such capacity in a particular circumstance.
- iv. Nothing in this Agreement shall be construed to imply that an employer-employee relationship exists between Teach For America and any individual Teacher.
- v. Nothing in this Agreement shall be construed to make Teach For America a party to any employment agreement between the School District and the Teacher.
- vi. Nothing in this Agreement shall be construed to imply that any Teacher employed by the School District as described in this Agreement is an agent of Teach For America or has any right or authority to create or assume any obligation of any kind, express or implied, on behalf of Teach For America or bind Teach For America in any respect whatsoever.
- vii. Subject to its obligations under pre-existing labor agreements, applicable municipal and state laws and regulations, and/or its policies and procedures,

School District acknowledges that there is an expectation that Teacher(s) shall be employed for two years, provided that the Teacher remains an employee in good standing.

- viii. Notwithstanding the foregoing, School District may continue to employ individual Teacher(s) beyond the two-year commitment by mutual agreement between School District and such Teacher(s).

B. Compensation of Teachers. School District shall provide to every Teacher employed by School District pursuant to this Agreement the same salary and benefits (including, as applicable, health, dental, vision and retirement) as are provided to other teachers employed by School District who are similarly situated from the standpoint of certification status, seniority and any other factors routinely used by School District in making such decisions. Notwithstanding the above, Teach For America acknowledges it exercises no control of the salary and benefits offered to Teachers per this Agreement.

C. Reductions in Force. Subject to its obligations under pre-existing labor agreements and applicable municipal and state laws and regulations, School District shall use reasonable efforts not to terminate any employed Teacher from his/her teaching position in the event of a reduction in force (RIF), layoffs, “leveling” or other elimination or consolidation of teaching positions within School District. School District shall treat any Teacher employed in connection with this Agreement whose teaching position is eliminated at least as favorably as other teachers with the same job classification, certification status, and/or seniority rights. For the avoidance of doubt, this obligation is limited and controlled by any obligations that the School District has under any pre-existing collective bargaining agreements and applicable municipal and state laws and regulations.

IV. TEACHER PLACEMENT AND PROFESSIONAL DEVELOPMENT COMMITMENTS: Teach For America Responsibilities

A. Professional Development and On-Line Data Storage Services.

- i. During the course of the academic year, Teach For America shall provide on behalf of School District various professional development services and activities for participating Teachers as well as on-line data storage services to facilitate such professional development services (the “Professional Development and Data Storage Services”). These services may include periodic classroom observations by regional program staff, videotaping of instruction with review of instructional technique, co-investigative discussions to facilitate Teacher capacity for self-reflection and evaluation of instructional practice using student achievement data, and content area/grade-level workshops facilitated by veteran teachers. In addition, Teach For America shall facilitate Teacher access to an assortment of resources including sample lesson plans, assessments, grade tracking systems, and content area/grade level instructional materials. These professional development services will be available to all Teachers during their first two years in the classroom. To facilitate provision of these professional development services, Teach For America may provide on-line data storage services, including transfer and storage of identifiable student information on Teach For America’s proprietary software and servers.
- ii. To facilitate provision of the Professional Development and Data Storage Services, School District may disclose to Teach For America student-related records and personally identifiable information contained in such records (collectively, “Student Records”). Pursuant to its obligations under the Family Educational Rights and Privacy Act, 20 USC §1232g, and its implementing regulations, 34 CFR pt. 99, as each may be amended from time to time (“FERPA”), School District hereby acknowledges that, in the course of providing the Professional Development and Data Storage Services, Teach For America is a school official with legitimate educational interests in the Student Records disclosed to Teach For America, pursuant to 34 CFR §99.31(a)(1).
- iii. Teach For America agrees to use, maintain, and redisclose Student Records only in accordance with the requirements of FERPA. Without limiting the foregoing, Teach For America agrees that it shall not maintain, use, disclose, or allow access to Student Records except as permitted by this Agreement or as

otherwise authorized by the School District or by law, and will use Student Records disclosed by the School District only for the purposes for which such disclosure was made.

- iv. School District acknowledges that Teach For America may re-disclose Student Records to third parties pursuant to Teach For America's provision of the Professional Development and Data Storage Services, as provided in 34 C.F.R. § 99.33(b), provided that Teach For America shall, in advance, provide to School District the names of such parties and a brief description of such parties' legitimate educational interest in receiving such information.
- v. Pursuant to 34 CFR § 99.7(a)(3)(iii), School District shall include, in its annual notification of rights under FERPA, criteria that qualify Teach For America, in its capacity as a provider of professional development and data storage services, as a school official with a legitimate educational interest.

B. Credentialing Services.

- i. Teach For America shall facilitate the enrollment of individual Teachers in an alternative certification/licensure program that will enable the individual Teacher to obtain appropriate credentials to be a classroom teacher of record.
- ii. Individual Teachers are responsible for completing all credential requirements, including required coursework through an alternative licensure program.
- iii. Teach For America shall not be responsible for, and shall not be in breach of any provision of this Agreement, in the event of any failure by an individual Teacher to fulfill his/her obligations to maintain his/her teaching credentials.

V. GENERAL PROVISIONS

A. Fees-for-Service.

- i. School District shall pay Teach For America an annual fee for each Teacher employed under this Agreement to defray expenses Teach For America incurred in recruiting, selecting, providing pre-service training and continuing

professional development services to the Teachers employed by School District under this agreement. School District agrees that all payments for fees shall be in the form of check delivered to Teach For America or wire transfer to an account designated by Teach For America in writing.

- ii. With respect to each Teacher whose employment by School District is to commence in the 2019-20 academic year, School District shall pay Teach For America an annual amount of \$5,000 for each year in which such Teacher is employed by School District, up to two years from the date such employment is to commence; and
- iii. With respect to each Teacher whose employment by School District is to commence in the 2020-21 academic year, School District shall pay Teach For America an annual amount of \$5,000 for each year in which such Teacher is employed by School District, up to two years from the date such employment is to commence.

B. Non-refund. Teach For America shall have no obligation to refund to School District any amount paid by School District in respect of any Teacher for any reason whatsoever. For the avoidance of doubt, School District will be invoiced fees for each of the individual Teacher(s) initially employed by the School District.

C. Invoicing and Payment. Teach For America will invoice School District for all amounts due hereunder with respect to any academic year within thirty (30) days of the start of the academic school year, provided that Teach For America's failure to timely do so, will not constitute a waiver of any of Teach For America's rights hereunder or constitute a breach by Teach For America of this Agreement. For the avoidance of doubt, School District shall pay all invoices within 30 days of the date of the invoice.

D. Term. The term of this Agreement will cover the 2019 cohort of Teachers for the 2019-20 and 2020-21 academic years. It will also cover the 2020 cohort of Teachers for the 2020-21 and 2021-22 academic years. This Agreement will expire on the last school

day of the final cohort's second academic year (2022) and may be renewed at the end of the term on the same or substantial similar terms by mutual agreement of the parties.

E. Termination and Cancellation. This Agreement may be terminated as follows:

- i. at any time by mutual written agreement of the Parties;
- ii. by either Party, upon thirty (30) days' prior written notice to the other Party, provided that the terminating Party provides that notice no later than 120 days prior to the end of the current academic year; or
- iii. by either Party upon written notice to the other Party in the event of a material breach of this Agreement that is incapable of being cured or, if capable of being cured, is not cured within thirty (30) days following receipt by the breaching Party of written notice of such breach from the non-breaching Party. The District reserves all rights that it may have to cancel this Agreement for possible conflicts of interest under A.R.S. § 38-511, as amended.

F. Effect of Termination. Except as otherwise specifically provided, if this Agreement expires or is terminated by either party, it shall become void and of no effect without liability of any party (or any of its directors, officers, employees, agents, representatives or advisors) to the other parties; provided that no such expiration or termination shall relieve any party of any liability asserted by such party under this Agreement prior to or within 6 months of such termination. In the event that this Agreement expires or is terminated by either party, Sections regarding the Compensation of Teachers, and Reductions in Force shall survive and will remain in effect until such time as there are no Teachers in their second year of employment in School District. Sections related to the Effect of Termination, No Warranty, Mutual Indemnification and Limitation of Liability shall survive the expiration or termination of this Agreement indefinitely. Additionally, Teach For America will be entitled to all outstanding amounts due up to the date of expiration or termination.

G. No Warranty. School District hereby agrees and acknowledges that Teach For America does not make and has not made any representation and warranty (express or implied) as to the fitness of any Teacher presented or provided by Teach For America and School District shall indemnify and hold harmless the TFA Indemnities (as defined below in the Section related to Mutual Indemnification) from and against any Losses (also defined below in the same Section below) resulting from any claim related to the services provided by Teach For America, including, but not limited to, claims that any Teacher presented or provided by Teach For America was unfit for the position for which he or she was hired by School District.

H. Mutual Indemnification.

- i. Teach For America shall indemnify and hold harmless the School District and its officers, directors, employees and agents (the "School District Indemnitees") from and against any and all Losses to which such School District Indemnitee may become subject arising out of a breach of this Agreement by Teach For America to School District of services hereunder, except to the extent such Losses result from the willful misconduct or gross negligence of such School District Indemnitee.
- ii. To the extent permitted by applicable state laws and regulations, School District shall indemnify and hold harmless Teach For America and its officers, directors, employees and agents (the "TFA Indemnitees") from and against any and all losses, liabilities, claims, damages, costs and expenses (including attorneys' fees) ("Losses") to which such TFA Indemnitee may become subject arising out of the provision by Teach For America to School District of services hereunder (including without limitation the designation of Teachers), except to the extent such Losses result from the willful misconduct or gross negligence of such TFA Indemnitee.
- iii. To the extent permitted by applicable state laws and regulations, neither Party shall have any liability to the other Party with respect to Losses asserted after 6 months of the expiration or termination of this Agreement.

- I. Limitation of Liability. Neither Party shall have any liability in connection with the matters to which this Agreement relates in excess of the aggregate amount of payments made to Teach For America by School District pursuant to this Agreement.
- J. Surveys. School District acknowledges that Teach For America may survey individual constituents, teachers, etc. at the partner school sites regarding its programming and professional development of Teachers in the classroom.
- K. Amendment/Modification. No amendment or modification of this Agreement, and no waiver hereunder, shall be valid or binding unless set forth in writing and signed by each party.
- L. Non-Assignment. Neither this Agreement nor any of the rights, interests or obligations under this Agreement shall be assigned, in whole or in part, by operation of law or otherwise by either party without the prior written consent of the other party, and any such assignment that is not consented to shall be null and void.
- M. E-verify, Records and Audits. To the extent applicable under A.R.S. § 41-4401, the parties warrant their compliance with all federal immigration laws and regulations that relate to their employees and compliance with the E-verify requirements under A.R.S. § 23-214(A).
- N. No Israel Boycott. The parties agree that they are not currently engaged in, and agree that for the duration of the Agreement they will not engage in, a boycott of Israel, as that term is defined in A.R.S. §35-393.
- O. Counterparts. This Agreement may be executed in any number of counterparts (including by electronic transmission), each of which when executed and delivered shall be deemed to be an original and all of which counterparts taken together shall constitute but one and the same instrument. The execution of this Agreement by any Party shall not become effective until counterparts have been executed by all Parties.

- P. Construction. The headings of Sections contained in this Agreement are for convenience only, and they do not, expressly or by implication, limit, define, extend, or construe the terms or provisions of the Sections of this Agreement. Any reference in this Agreement to gender includes all genders. Further, except where expressly specified to the contrary, the words “include,” “including,” and “such as” in this Agreement should be read to mean “include without limitation.”
- Q. Governing Law. This Agreement and all matters relating hereto shall be governed by, construed and interpreted in accordance with the laws of the State of Arizona without regard to the conflict of laws provisions of such State. Any legal suit, action, or proceeding relating to this Agreement must be instituted in the federal or state courts located in Phoenix, Arizona. Each Party irrevocably submits to the exclusive jurisdiction of such courts in any suit, action or proceeding.
- R. Severability. If any term or provision of this Agreement is determined to be illegal, unenforceable or invalid in whole or in part for any reason, such illegal, unenforceable or invalid provisions or part thereof shall be stricken from this Agreement, and such provision shall not affect the legality, enforceability or validity of the remainder of this Agreement. If any provision or part thereof of this Agreement is stricken in accordance with the provisions of this Section, then such stricken provision shall be replaced, to the extent possible, with a legal, enforceable and valid provision that is as similar in tenor to the stricken provision as is legally possible.
- S. Notices. Any notices to either Party under this Agreement shall be in writing and delivered by hand or sent by nationally recognized messenger service, or by registered or certified mail, return receipt requested, to the addresses set forth below or to such other address as that Party may hereafter designate by notice. Notice shall be effective when received, which shall be no greater than one (1) business day after being sent by a nationally recognized messenger service or three days after being sent by mail.

DISTRICT CONTACT

Name: _____
Title: _____
Address: _____
Email: _____

TEACH FOR AMERICA:

Name: Katie Tennessen Hooten
Executive Director
Title: _____
Address: 3030 N. Central Ave, Suite 900
s: _____
Phoenix, AZ 85012
Katie.TennessenHooten@teachforameric
Email: a.org

With an electronic copy to:

Name TFA Legal Affairs
:
Email [LegalAffairs@teachforamerica](mailto:LegalAffairs@teachforamerica.org)
:
[.org](http://www.teachforamerica.org)
**Send only notices related to breach of contract and indemnity.*

- T. Waiver. A waiver or a breach or default under this Agreement shall not be a waiver of any other subsequent breach or default. The failure or delay in enforcing compliance with any term or condition of this Agreement shall not constitute a waiver of such term or condition unless such term or condition is expressly waived in writing.
- U. Entire Agreement/Authority/Binding. This Agreement is the complete and exclusive statement of the agreement between the parties as to the subject matter hereof and supersedes all communications between the parties related to the subject matter of this Agreement.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, each of School District and Teach For America has caused its duly authorized representative to sign this Agreement in the space provided below.

**Glendale Elementary School
District**

By: _____
Name: _____
Address: _____

Teach For America

By: _____
Name: _____
Title: _____
Address: _____

Teach For America

Contract Owner Attestation:

This contract required legal changes to the required terms and was reviewed/approved by TFA Legal Affairs in this final form.

This contract did not require legal changes and was not reviewed by TFA Legal Affairs.

Name: Casey Parks

Director, District & School
Title: Partnerships

EXHIBIT A

Certification (subject) Area	Grade Level	Agreed Number of Teachers	Academic Years of Employment
All	All	0-10	2019-2020 & 2020-2021
All	All	0-10	2020-2021 & 2021-2022

Fees shall be determined by the actual number of Teachers hired under this Agreement.

- i. Each cohort of Teachers employed pursuant to this clause is in addition to Teachers from prior cohorts employed by the School District and who are returning for their second year of employment.
- ii. If Teach For America provides School District with a number of Teachers that is lower than the Agreed Number, the number of Teacher candidates provided will constitute the Agreed Number for purposes of determining any fees that the School District owes Teach For America.
- iii. In the event that Teach For America supplies the School District with any Teachers above the Agreed Number, School District agrees to pay the agreed upon fees for the additional Teachers.

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 5.D. TOPIC: Extracurricular Fee Schedule

SUBMITTED BY: Ms. Courtney Piña, Accounting Budget Supervisor

RECOMMENDED BY: Ms. Valerie Caraveo, Director of Finance and Purchasing

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the fee schedule for extracurricular activities for the 2020-21 fiscal year as presented.

RATIONALE:

A.R.S. §43-1089.01 requires school districts to charge a fee for extra-curricular activities in order to utilize the tax credit program. Extracurricular activities mean school-sponsored activities that require enrolled students to pay a fee in order to participate. It is important to note that the requirement is to charge a fee, not collect a fee. This means a child not able to afford the fee may have the opportunity to have the fee paid for them through the tax credit program.

Therefore, it is recommended the Governing Board approve the attached fee schedule for extracurricular activities for the 2020-2021 fiscal year.

Glendale Elementary School District #40 2020-2021 Extra-Curricular Fee Schedule

Activity	Range	
	From	To
6th Grade Outdoor Education Camp	\$ 5.00	\$ 50.00
After School Club(s)	\$ 0.05	\$ 20.00
After School Sport(s)	\$ 0.05	\$ 15.00
After School Activity Fee Card	\$ 5.00	\$ 25.00
After School Performance Group	\$ 0.05	\$ 15.00
Choir	\$ 1.00	\$ 10.00
End of Year Programs	\$ 0.25	\$ 25.00
Equipment for After School Programs	\$ 1.00	\$500.00
Extra Curricular Supplies/Equipment	\$ 0.05	\$ 50.00
Jazz Band	\$ 1.00	\$ 10.00
Miscellaneous Field Trip Admissions	\$ 0.25	\$ 15.00
Miscellaneous Field Trips	\$ 0.05	\$ 50.00
Student Award Programs	\$ 0.05	\$ 2.00
Summer School Library Program	\$ 0.05	\$ 15.00

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 5.E. TOPIC: Agreement to Provide Child Nutrition Programs

SUBMITTED BY: Ms. Shannon Gleave, Director of Food and Nutrition Services

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Finance and Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the Child Care Food Program agreement to provide meals to the Children's Center for Neurodevelopmental Studies effective August 1, 2020 through July 31, 2021.

RATIONALE:

The District first entered into an agreement to provide food services to the Children's Center in the 2008/2009 fiscal year. This has been a successful program and the renewal of the contract is being recommended for approval for the 2020-2021 fiscal year. Attached is the agreement for review and approval.

2020-2021 INTER-AGENCY AGREEMENT TO PROVIDE CHILD NUTRITION PROGRAMS

BETWEEN AN SFA AND A NON-SFA SITE

This agreement is entered into on **June 25, 2020** by and between **Glendale Elementary District** hereafter referred to as “**SFA**” and **The Childrens Center for Neurodevelopmental Studies** hereafter referred to as “**Site Agency**”. Both parties agree as follows:

A. PURPOSE OF AGREEMENT:

The purpose of this agreement is to enable the **SFA** to provide program oversight and meal service to the **Site Agency(ies)** at the following location(s): **5430 W. Glenn Drive, Glendale, AZ 85301**

B. DURATION OF AGREEMENT:

This agreement shall be in effect from July 1, 2020 until June 30, 2021 following the Board approved calendar for the **SFA’s** 2020-2021 school year.

C. SCOPE OF AGREEMENT:

The **SFA’s** Child Nutrition Department will provide program oversight and **School Breakfast Program (SBP), National School Lunch Program (NSLP), After School Care Snack (ASCS), and Seamless Summer Option (SSO)** meals, reimbursable under the single Food-Based Menu Planning (FBMP) meal pattern described in 7 CFR 210.10 for NSLP, 220.8 for SBP, 226.20 for ASCS, 225.16 for SFSP, and 226.20 for CACFP as approved by the Arizona Department of Education (ADE), Health and Nutrition Services.

D. CONDITIONS OF AGREEMENT:

1. This program is to be made available daily according to the **SFA’s** school calendar and is to be supported by Federal Reimbursement on eligible meals served, fees paid by students not eligible for the National School Lunch Program (NSLP) benefit, and fees paid for meals by the staff of the **Site Agency** and other adults.
2. If there is a conflict in meal service calendars, the **SFA WILL NOT** provide meals to the **Site Agency** on days the **SFA** is closed and the **Site Agency** is open. If meals will not be available from the **SFA**, the **Site Agency** will be required to supply meals that meet the meal pattern requirements.
3. Deleted; The **SFA** will be participating in the CEP Program for the **Site Agency** location for 2019-2020 school year.
4. Deleted; The **SFA** will be participating in the CEP Program for the **Site Agency** location for 2019-2020 school year.
5. Deleted; The **SFA** will be participating in the CEP Program for the **Site Agency** location for 2019-2020 school year.
6. The **SFA** will conduct Direct Certification matching at a minimum of three times a year (at or around the beginning of the year; three months after the initial effort; and six months after the initial effort). The information used to conduct Direct Certification matching shall be the most recent available. (7 CFR 245.6(b)(3)). The **Site Agency** will provide the **SFA** with an initial enrollment list of students’ first name, last name, SAIS ID (if available), and birthdate, from each location referenced in section A. The **Site Agency** will provide an updated enrollment list upon request of the **SFA**.
7. The meals will be prepared by the **SFA AND DELIVERED TO THE** location(s) established in Section A.
8. The **SFA and Site Agency** will maintain applicable health certification and assure that all State and local regulations are being met. (7 CFR 210.13) Additionally, a copy of the Federal “And Justice For All” poster will be displayed in a visible area of the **Site Agency’s** point of service at each location referenced in section A.
9. The **SFA and Site Agency** will ensure that the two required food safety inspections are conducted each year. [7 CFR 210.13(b)]



10. The **SFA** will be responsible all site review requirements. For SFAs with multiple sites, internal on-site monitoring must be completed once every year by February 1 for all NSLP sites and 50% of SBP sites. Internal on-site monitoring must be completed twice per year for all ASCS sites, once within the first four weeks of operation and one other time during the school year. [7 CFR 210.8(a)(1) and 220.11(d)]
11. The **Site Agency** will be responsible for properly counting reimbursable meals using the Point of Service (POS) system as required by the ADE Health and Nutrition Services Unit. A POS is defined as that point in the food service operation where a determination can accurately be made that a reimbursable free, reduced price, or paid lunch has been served to an eligible child. The **Site Agency** will be responsible for maintaining the POS at each meal and recording the daily meal counts on the system.
12. All record keeping and filing requirements for the Federal Reimbursement will be the responsibility of the **SFA's** Child Nutrition Department. The **SFA** will be the only entity held responsible for "over claims" that may be identified on any of the monthly reimbursement claims.
13. The **SFA** will use the Paid Lunch Equity (PLE) Tool to calculate the paid lunch price increase and/or non-Federal contribution requirement. Meal prices for each of the locations referenced in section A must be set according to the **SFA's** PLE requirements.
14. The **SFA** will be responsible for all audit requirements, audit responses, and accountability for any financial responsibilities as the result of an audit or review by ADE.
15. The **Site Agency** will ensure that potable water is available and accessible without restriction to the children at no charge in the areas where breakfast, lunch, snack, and at-risk meals are served during the meal service. [7 CFR 210.10(a)(1)(i) and 220.8(a)(1)]
16. The **Site Agency** will ensure that the regulations included in 7 CFR 210.11 and ARS 15-242 regarding Competitive Foods are being followed.
17. The **SFA** will ensure that the Professional Standards requirements of 7 CFR 210.30 are being met for applicable staff at the **Site Agency**.
18. The **Site Agency** will allow necessary staff from the **SFA** to have direct access to the kitchen for food preparation or for delivery without an appointment and for monitoring purposes without prior notice. This will be done either by giving code access or key access to child nutrition staff and delivery staff of the **SFA**. This would include access for on-site review purposes. [7 CFR 210.8(a)]
19. The **SFA** will provide all serving trays and utensil kits needed for service of all approved meals.
20. The **Site Agency** will be responsible for providing a clean, safe, and sanitary environment for the service of all meals served at the location(s) referenced in section A and the **SFA** will ensure there is a site-specific HACCP plan in place. The **Site Agency** will ensure the HACCP requirements are correctly implemented.
21. The **SFA** will provide the necessary equipment needed to insure proper handling and storage of food products such as milk coolers, refrigerators, and food warmers when necessary. The **SFA** will be solely responsible for all repairs of this equipment.
22. The cafeteria equipment provided by the **SFA** will remain the property of the **SFA**. The **SFA** will be responsible for all serving utensils and equipment used at the school. Should any equipment not be returned to the **SFA**, the **Site Agency** will be invoiced and charged the current cost to replace the missing items.
23. The **SFA** will be responsible, based on Federal law and USDA regulations, to make reasonable modifications to accommodate children with disabilities. Modifications would include providing special meals, at no extra charge, to children with a disability when the disability restricts the child's diet. Modification requests shall be supported by a written statement from a State licensed healthcare professional. [SP 59-2016 and SP 26-2017]



24. The **SFA and Site Agency** will work together to implement procedures for parents or guardians to request modifications to meal service for children with disabilities and to resolve grievances. [7 CFR 15b.25 and 7 CFR 15b.6(b)]

25. The **SFA** will ensure that the procurement requirements of 2 CFR 200 are being met by the **Site Agency** for purchases related to Child Nutrition Programs.

E. FINANCIAL CONDITIONS OF AGREEMENT:

1. All Federal reimbursements and money collected from non-eligible students and adult sales will be the sole property of the **SFA**.

2. All students of the **Site Agency** will be eligible for free meal benefits per the CEP/Provision 2/3 non-pricing program.

3. Adult breakfasts will be provided by the **SFA** at a cost of \$ **\$2.00** and adult lunches will be provided at a cost of **\$3.50** each (excluding milk). The **Site Agency** will collect adult meal fees and document all cash received in accordance with guidelines. The **Site Agency** will accept personal checks for adult meal sales in the amount of purchase only.

F. PROVISIONS FOR TERMINATING AGREEMENT:

The Governing Board of either party may terminate this agreement by providing written notice of the intent to terminate thirty (30) working days in advance of the termination date.

G. SIGNATURES/CERTIFICATION OF CONTRACTING AGENCIES:

Each party certifies that the undersigned has been authorized to enter into this agreement by its Governing Board or responsible persons. This agreement may be cancelled by either party for conflict of interest pursuant to A.R.S. Section 38.511.

For the **SFA**:

Printed Name of Responsible Party

Title of Responsible Party

Responsible Party Signature

Mailing Address

Mailing City, State, Zip

Telephone

Email Address

Date

For the **Site Agency**:

Kent Rideout
Printed Name of Responsible Party

Executive Director
Title of Responsible Party

[Signature]
Responsible Party Signature

5430 W Glenn Dr.
Mailing Address

Glendale, AZ 85301
Mailing City, State, Zip

623 915-0345
Telephone

Krideout@ccnsaz.org
Email Address

4/20/2020
Date



For the *SFA Child Nutrition Director*:

Shannon Gleave

Printed Name

623-237-6244

Telephone

6/25/2020

Date



Signature

sgleave@gesd40.org

Email Address



GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 5.F. TOPIC: Workers' Compensation Insurance

SUBMITTED BY: Mr. Mike Barragan, Assistant Superintendent for Finance and Auxiliary Services

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Finance and Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the renewal of Tristar Risk Management for fiscal year 2020-2021 as presented.

RATIONALE

Tristar Risk Management has provided GESD with services in investigating, adjusting, and settling Workers' Compensation claims in accordance with applicable insurance laws and GESD policies and guidelines. The cost for FY 2021 is \$27,730, which reflects no increase on the annual administration cost which is a change from the automatic 3.5% inflation increase.

The terms of the contract have been completely renegotiated which results in mitigated costs for GESD. The contract with Tristar Risk Management was negotiated by Valley Schools on behalf of GESD, consistent with all other insurance/benefits.

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 5.G. TOPIC: Excess Insurance for Workers' Compensation

SUBMITTED BY: Mr. Mike Barragan, Assistant Superintendent for Finance and Auxiliary Services

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Finance and Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the excess insurance for workers' compensation with Safety National Casualty Company for fiscal year 2020-2021 as presented.

RATIONALE

It is recommended the Governing Board approve the excess insurance for workers' compensation with Safety National Casualty Company. GESD's employer's liability excess aggregate is \$2,000,000 over the \$350,000 Self-Insured Retention (SIR).

	<i>2019-2020</i>	<i>2020-2021</i>	<i>\$ Change</i>	<i>% Change</i>
Annual Premium	\$80,207	\$100,035	\$ 19,828	+24.72%

The contract with Safety National Casualty Company was negotiated by Valley Schools on behalf of GESD, consistent with all other insurance/benefits.



VALLEY SCHOOLS WORKERS'
COMPENSATION GROUP

VALLEY SCHOOLS
INSURANCE GROUP

VALLEY SCHOOLS
EMPLOYEE BENEFITS GROUP

June 8, 2020

Mike Barrigan
Glendale Elementary School District No. 40
7301 N. 58th Avenue
Glendale, AZ 85301

Dear Mike,

Your Workers' Compensation Excess Insurance Policy has been renewed for July 1, 2020 through July 1, 2021 with Safety National Casualty Company. The District's self-insured retention remains at \$350,000. The total premium for this policy is \$100,035.

The Bond required by The Industrial Commission of Arizona was issued by Travelers Casualty and Surety Company. The premium was \$8,587.00. ICA has received the Bond.

The District's Self-Insured status was renewed by The Industrial Commissioners.

Please advise if you need additional information. We are happy to serve you at Valley Schools.

Sincerely,

Deborah S. Baker
Workers' Compensation Director
Valley Schools Workers' Compensation Group
P. O. Box 41760
Phoenix, AZ 85080
Phone: 623-594-4370
Fax: 623-271-9117
Dbaker@vsit.org

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 5.H. TOPIC: Self-Insurer Workers' Compensation Guaranty Bond

SUBMITTED BY: Mr. Mike Barragan, Assistant Superintendent for Finance and Auxiliary Services

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Finance and Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the excess insurance for workers' compensation with Travelers Casualty and Surety Company for fiscal year 2020-2021 as presented.

RATIONALE

	<u>Premium</u>	<u>Bond Value</u>
Fiscal Year 2020-2021 Renewal	\$8,587	\$572,467

It's important to note that because of the fluctuation in claims throughout the year, the Industrial Commission of Arizona (ICA) may require GESD to increase the bond value throughout the year, resulting an increase in premium amount. In this current fiscal year, GESD has been required to increase its premium and bond value several times.

<u>Premium</u>	<u>Bond Value</u>
\$8,587	\$572,467
\$5,529	\$538,882
\$4,023	\$268,178

The contract with Safety National Casualty Company was negotiated by Valley Schools on behalf of GESD, consistent with all other insurance/benefits.



VALLEY SCHOOLS WORKERS'
COMPENSATION GROUP

VALLEY SCHOOLS
INSURANCE GROUP

VALLEY SCHOOLS
EMPLOYEE BENEFITS GROUP

June 8, 2020

Mike Barrigan
Glendale Elementary School District No. 40
7301 N. 58th Avenue
Glendale, AZ 85301

Dear Mike,

Your Workers' Compensation Excess Insurance Policy has been renewed for July 1, 2020 through July 1, 2021 with Safety National Casualty Company. The District's self-insured retention remains at \$350,000. The total premium for this policy is \$100,035.

The Bond required by The Industrial Commission of Arizona was issued by Travelers Casualty and Surety Company. The premium was \$8,587.00. ICA has received the Bond.

The District's Self-Insured status was renewed by The Industrial Commissioners.

Please advise if you need additional information. We are happy to serve you at Valley Schools.

Sincerely,

Deborah S. Baker
Workers' Compensation Director
Valley Schools Workers' Compensation Group
P. O. Box 41760
Phoenix, AZ 85080
Phone: 623-594-4370
Fax: 623-271-9117
Dbaker@vsit.org

GLENDALE ELEMENTARY SCHOOL DISTRICT

INFORMATIONAL AGENDA ITEM

Reports, presentations and other similar items are submitted to the Governing Board as information and do not require action.

AGENDA NO: 6.A. TOPIC: Principal and Teacher Evaluation Ratings

SUBMITTED BY: Ms. Deby Valadez, Assistant Superintendent for Human Resources

DATE OF REPORT: June 25, 2020

Report on:

Administration will present a report of aggregate performance evaluation ratings for principals and teachers for Board consideration and discussion pursuant to Board Policy GCO-Evaluation of Professional Staff Members.

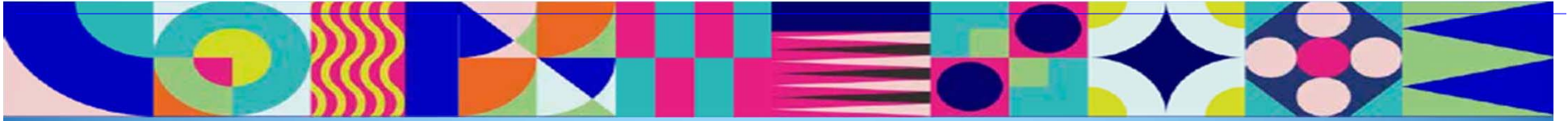
Per policy GCO, Evaluation of Professional Staff Members, the Governing Board will discuss at a public meeting its aggregate performance classifications of principals and teachers.



**GLENDALE
ELEMENTARY
SCHOOL DISTRICT**

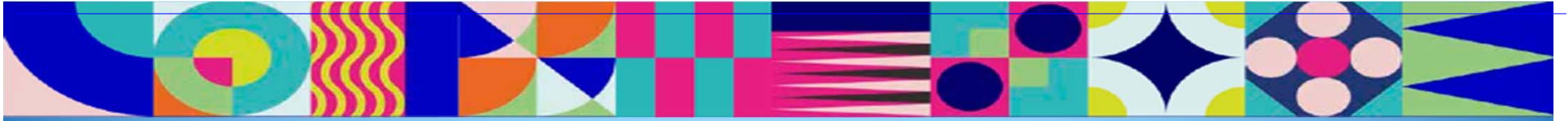
Teacher and Principal Evaluation Performance Update

*Governing Board Meeting
June 27, 2019*



Teacher Evaluation Components

- ◆ 67% of each teacher's evaluation is based on the teacher's classroom performance using our evaluation instrument and rubric.
- ◆ School performance and growth data determine the remaining 33% of the Final Evaluation for all teachers.



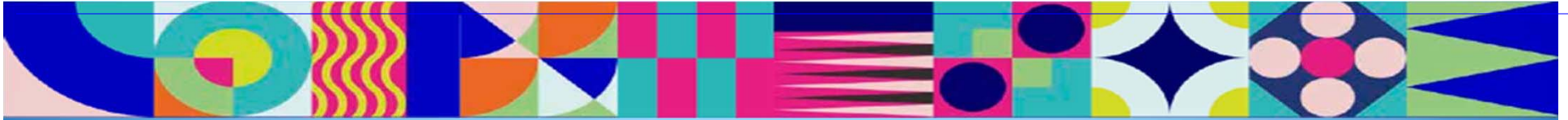
Teacher Classroom Performance Domains

- ◆ Facilitation
- ◆ Engagement
- ◆ Environment
- ◆ Planning
- ◆ Professionalism



School Performance and Growth Data

- ◆ School Letter Grade
- ◆ Parent Survey
- ◆ ELL Reclassification
- ◆ AzMERIT Percent Tested
- ◆ Classroom or School AzMERIT Growth and/or Proficiency



GESD Aggregate Performance Classifications for Teachers 2018-2019

◆ Highly Effective	340	53%
◆ Effective	260	40%
◆ Developing	33	5%
◆ Ineffective	14	2%



Principal Evaluation Components

- ◆ 67% of each Principal's evaluation is based on the principal's performance using our evaluation instrument aligned to the PSEL Standards (Professional Standards for Educational Leaders).
- ◆ School performance and growth data determine the remaining 33% of the Final Evaluation for all principals.



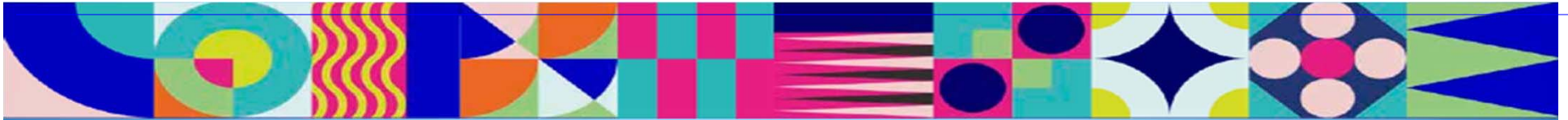
GESD Principal Evaluation Standards

- School Vision, Mission, Core Values and School Improvement
- Equity and Cultural Responsiveness in a Community of Care and Support for Students
- Curriculum, Instruction, and Assessment
- Professional Capacity of School Personnel
- Meaningful Engagement of Families and Community
- Managerial Leadership and Maintenance and Operations



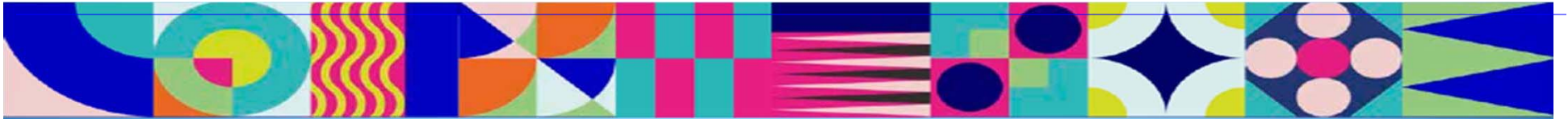
School Performance and Growth Data

- ◆ School Letter Grade
- ◆ Parent Survey
- ◆ ELL Reclassification
- ◆ AzMERIT Percent Tested
- ◆ School AzMERIT Growth and/or Proficiency



GESD Aggregate Performance Categories For Principals 2018-2019

◆ Highly Effective	8	47%
◆ Effective	9	53%
◆ Developing	0	0%
◆ Ineffective	0	0%



Deby Valadez

Assistant Superintendent for Human Resources

(623)-237-7169

dvaladez@gesd40.org



**GLENDALE
ELEMENTARY
SCHOOL DISTRICT**

Teacher and Principal Evaluation Performance Update

*Governing Board Meeting
June 25, 2020*



Teacher Evaluation Components

- ◆ 67% of each teacher's evaluation is based on the teacher's classroom performance using our evaluation instrument and rubric.
- ◆ School performance and growth data determine the remaining 33% of the Final Evaluation for all teachers.



Teacher Classroom Performance Domains

- ◆ Facilitation
- ◆ Engagement
- ◆ Environment
- ◆ Planning
- ◆ Professionalism



School Performance and Growth Data

- ◆ School Letter Grade
- ◆ Parent Survey
- ◆ ELL Reclassification
- ◆ AzMERIT Percent Tested
- ◆ Classroom or School AzMERIT Growth and/or Proficiency



GESD Aggregate Performance Classifications for Teachers 2019-2020

◆ Highly Effective	318	52%
◆ Effective	268	44%
◆ Developing	22	3.5%
◆ Ineffective	4	.5%



Principal Evaluation Components

- ◆ 67% of each Principal's evaluation is based on the principal's performance using our evaluation instrument aligned to the PSEL Standards (Professional Standards for Educational Leaders).
- ◆ School performance and growth data determine the remaining 33% of the Final Evaluation for all principals.



GESD Principal Evaluation Standards

- School Vision, Mission, Core Values and School Improvement
- Equity and Cultural Responsiveness in a Community of Care and Support for Students
- Curriculum, Instruction, and Assessment
- Professional Capacity of School Personnel
- Meaningful Engagement of Families and Community
- Managerial Leadership and Maintenance and Operations



School Performance and Growth Data

- ◆ School Letter Grade
- ◆ Parent Survey
- ◆ ELL Reclassification
- ◆ AzMERIT Percent Tested
- ◆ School AzMERIT Growth and/or Proficiency



GESD Aggregate Performance Categories For Principals 2019-2020

◆ Highly Effective	13	76%
◆ Effective	4	24%
◆ Developing	0	0%
◆ Ineffective	0	0%

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 7.A. TOPIC: Proposed 2020-2021 Expenditure Budget

SUBMITTED BY: Ms. Valerie Caraveo, Director of Finance and Purchasing

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Finance and Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the Proposed Expenditure Budget for Fiscal Year 2020-2021 as presented.

RATIONALE:

In April, the Administration projected its General Budget Limit (GBL) to be \$72,134,309 for fiscal year 2021 using an average daily membership (ADM) of 10,500. The proposed GBL for fiscal year 2021 has been recalculated to \$72,335,048, an increase of \$200,739.

Similarly, the Unrestricted Capital Budget Limit projected to be \$7,943,132 however, the proposed budget has been recalculated to \$7,375,733, a decrease of \$567,399. The difference is a result of a lower budget balance from fiscal year 2020 into 2021.



FY 2021
STATE OF ARIZONA
SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET
DISTRICTWIDE BUDGET

Proposed

Version

BY THE GOVERNING BOARD

We hereby certify that the Budget for the Fiscal Year 2021 was

Proposed June 25, 2020
Adopted _____
Revised _____

Date

SIGNED

SIGNED

The FY 2021 budget file for the version described above will be uploaded via
the Common Logon on ADE's website by June 25, 2020.

Type the Date as MM/DD/YYYY

Superintendent Signature

Cynthia Segotta-Jones

Superintendent Name (Typed Name)

Business Manager Signature

Valerie Caraveo

Business Manager Name (Typed Name)

District Contact Employee: Valerie Caraveo

Telephone: (623) 237-7108

Email: vcaraveo@gesd40.org

REVENUES AND PROPERTY TAXATION

1. Total Budgeted Revenues for Fiscal Year 2020 \$ 92,649,346

2. Estimated Revenues by Source for Fiscal Year 2021 (excluding property taxes)

Local	1000	\$	<u>1,839,947</u>
Intermediate	2000	\$	<u>5,295,986</u>
State	3000	\$	<u>46,045,063</u>
Federal	4000	\$	<u>10,155,397</u>
TOTAL		\$	<u>63,336,393</u>

3. **District Tax Rates for Prior and Budget Fiscal Years (A.R.S. §15-903.D.4)**

	Prior FY 2020	Est. Budget FY 2021
Primary Tax Rate:	<u>2.0188</u>	<u>1.9487</u>
Secondary Tax Rates:		
M&O Override	<u>2.9985</u>	<u>2.7969</u>
Special Program Override		
Capital Override		
Class A Bonds		
Class B Bonds	<u>1.7493</u>	<u>2.0072</u>
CTED		
Desegregation		
Total Secondary Tax Rate	<u>4.7478</u>	<u>4.8041</u>

TOTAL BUDGETED EXPENDITURES AND AGGREGATE SCHOOL DISTRICT BUDGET LIMIT (A.R.S. §15-905.H)

	Budgeted Expenditures	Budget Limit
1. Maintenance and Operation Fund (from pages 1, line 30 and 7, line 11)	\$ <u>72,335,048</u>	\$ <u>72,335,048</u>
2. Unrestricted Capital Fund (from pages 4, line 10 and 8, line A.12)	\$ <u>7,375,733</u>	\$ <u>7,375,733</u>
3. Federal Projects Other Than Impact Aid (from Budget, page 6, Federal Projects, line 18 minus line 16)		\$ <u>14,689,177</u>
4. Total Aggregate School District Budget Limit (sum of lines 1 through 3)		\$ <u>94,399,958</u>

AVERAGE TEACHER SALARIES (A.R.S. §15-903.E)

1. Average salary of all teachers employed in FY 2021 (budget year)	\$ <u>47,141</u>
2. Average salary of all teachers employed in FY 2020 (prior year)	\$ <u>46,862</u>
3. Increase in average teacher salary from the prior year	\$ <u>279</u>
4. Percentage increase	<u>1%</u>

Comments on average salary calculation (Optional):

5. Average salary of all teachers employed in FY 2018	\$ <u>40,492</u>
6. Total percentage increase in average teacher salary since FY 2018	\$ <u>16%</u>

DISTRICT CONTACT INFORMATION

	Prefix	First Name	Last Name	Email Address	Telephone Number	Extension
Superintendent	Mrs.	Cynthia	Segotta-Jones	csegottajones@gesd40.org	623-237-7136	
Executive Assistant to Superintendent	Ms.	Elizabeth	Powell	epowell@gesd40.org	623-237-7136	
Chief Financial Officer	Mr.	Mike	Barragan	mbarragan@gesd40.org	623-237-7110	
Business Manager 1	Mrs.	Valerie	Caraveo	vcaraveo@gesd40.org	623-237-7108	
Business Manager 2						
Business Consultant						
School District Employee Report (SDER) Coordinator	Mrs.	Teresa	Wong	twong@gesd40.org	623-237-7106	
SPED Data Reporting Coordinator	Mrs.	Carol	Lettieri	clettieri@gesd40.org	623-237-7141	
AzEDS/ADM Data Coordinator	Mrs.	Katherine	Richman	krichman@gesd40.org	623-237-7129	
Transportation Data Reporting Coordinator	Mr.	Christian	Miranda	cmiranda@gesd40.org	623-237-6266	
CTE Coordinator						
Poverty Coordinator						
Assessments Coordinator						
Curriculum Coordinator						
Information Technology (IT) Director	Mr.	Tom	Clark	tclark@gesd40.org	623-237-7116	
Bookstore Manager						
Governing Board Member	Mrs.	Monica	Pimentel	mpimentel@gesd40.org		
Governing Board Member	Mrs.	Mary Ann	Wilson	mwilson@gesd40.org		
Governing Board Member	Mrs.	Sara	Smith	sasmith@gesd40.org		
Governing Board Member	Mrs.	Brenda	Bartels	bbartels@gesd40.org		
Governing Board Member	Mr.	Mike	Martinez	mikmartinez@gesd40.org		
Governing Board Member						
Governing Board Member						
Governing Board Member						
Governing Board Member						

SELECT from Dropdown

Student Information Systems (SIS) Vendor

Accounting Information System

Bookstore Cash Receipting System

District's website home page address

FUND 001 (M&O)

MAINTENANCE AND OPERATION (M&O) FUND

Expenditures		FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease	
		Prior FY	Budget FY						Prior FY 2020	Budget FY 2021		
		100 Regular Education										
1000 Instruction	1.	404.50	465.50	23,212,561	7,022,567	979,658	500,000	2,500	26,289,676	31,717,286	20.6%	1.
2000 Support Services												
2100 Students	2.	40.30	40.30	1,091,702	327,511	279,602	8,125	400	1,875,075	1,707,340	-8.9%	2.
2200 Instructional Staff	3.	33.25	33.25	1,102,618	501,531	42,270	53,746	3,000	1,946,890	1,703,165	-12.5%	3.
2300 General Administration	4.	8.50	8.50	917,075	572,027	45,000	24,800	30,597	1,529,181	1,589,499	3.9%	4.
2400 School Administration	5.	60.00	68.00	4,525,040	1,350,308	1,500	20,018	2,895	5,403,479	5,899,761	9.2%	5.
2500 Central Services	6.	32.50	31.00	1,814,356	926,355	307,925	307,362	89,885	8,103,595	3,445,883	-57.5%	6.
2600 Operation & Maintenance of Plant	7.	143.50	143.50	4,463,263	1,338,978	2,186,735	1,898,898	4,967	10,236,456	9,892,841	-3.4%	7.
2900 Other	8.	0.00	0.00	0	0	0	0	0	0	0	0.0%	8.
3000 Operation of Noninstructional Services	9.	11.25	10.17	186,719	29,813	1,230	0	0	164,654	217,762	32.3%	9.
610 School-Sponsored Cocurricular Activities	10.	0.00	0.00	0	0	0	0	0	0	0	0.0%	10.
620 School-Sponsored Athletics	11.	0.00	0.00	73,590	15,306	50,000	13,740	0	189,650	152,636	-19.5%	11.
630 Other Instructional Programs	12.	0.00	0.00	35,877	7,620	0	0	0	34,376	43,497	26.5%	12.
700, 800, 900 Other Programs	13.	0.00	0.00	0	0	0	0	0	0	0	0.0%	13.
Regular Education Subsection Subtotal (lines 1-13)	14.	733.80	800.22	37,422,801	12,092,016	3,893,920	2,826,689	134,244	55,773,032	56,369,670	1.1%	14.
200 and 300 Special Education												
1000 Instruction	15.	150.55	150.55	4,931,545	1,912,443	1,333,617	1,000	0	7,933,458	8,178,605	3.1%	15.
2000 Support Services												
2100 Students	16.	24.80	24.80	1,683,138	554,788	1,793,235	0	0	3,948,867	4,031,161	2.1%	16.
2200 Instructional Staff	17.	2.00	2.00	180,130	65,026	12,093	1,500	1,050	205,904	259,799	26.2%	17.
2300 General Administration	18.	0.00	0.00	0	0	0	0	0	0	0	0.0%	18.
2400 School Administration	19.	0.00	0.00	0	0	0	0	0	0	0	0.0%	19.
2500 Central Services	20.	0.00	0.00	0	0	0	0	0	0	0	0.0%	20.
2600 Operation & Maintenance of Plant	21.	0.00	0.00	0	0	0	0	0	0	0	0.0%	21.
2900 Other	22.	0.00	0.00	0	0	0	0	0	0	0	0.0%	22.
3000 Operation of Noninstructional Services	23.	0.00	0.00	0	0	0	0	0	0	0	0.0%	23.
Subtotal (lines 15-23)	24.	177.35	177.35	6,794,813	2,532,257	3,138,945	2,500	1,050	12,088,229	12,469,565	3.2%	24.
400 Pupil Transportation	25.	70.56	72.94	1,550,282	636,611	293,355	318,650	2,600	2,786,530	2,801,498	0.5%	25.
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	26.	0.00	0.00	0	0	0	0	0	0	0	0.0%	26.
530 Dropout Prevention Programs	27.	0.00	0.00	0	0	0	0	0	0	0	0.0%	27.
540 Joint Career and Technical Education and Vocational Education Center	28.	0.00	0.00	0	0	0	0	0	0	0	0.0%	28.
550 K-3 Reading Program	29.	13.00	12.00	517,608	176,707	0	0	0	667,473	694,315	4.0%	29.
Total Expenditures (lines 14, and 24-29) (Cannot exceed page 7, line 11)	30.	994.71	1,062.51	46,285,504	15,437,591	7,326,220	3,147,839	137,894	71,315,264	72,335,048	1.4%	30.

The district has budgeted an amount in the M&O Fund equal to the General Budget Limit as calculated on page 7 of 8.

SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Programs 200 and 300)

(A.R.S. §§ 15-761 and 15-903)

	Prior FY	Budget FY	
1. Total All Disability Classifications	11,384,571	11,831,560	1.
2. Gifted Education	130,503	130,503	2.
3. Remedial Education	0	0	3.
4. ELL Incremental Costs	480,571	507,502	4.
5. ELL Compensatory Instruction	92,584		5.
6. Vocational and Technical Education (non-CTED)	0		6.
7. Career Education (non-CTED)	0		7.
8. Career Technical Education (CTED)	0		8.
9. Total (lines 1 through 8. Must equal total of line 24, page 1)	12,088,229	12,469,565	9.

Proposed Ratios for Special Education

(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 18
 Staff-Pupil 1 to 6

Estimated FTE Certified Employees

(A.R.S. §15-903.E.2)

	Prior FY	Budget FY
Number of FTE - Certified Employees	693.50	686.50
Number of FTE - Certified Purchased Services Personnel		3.00

Expenditures Budgeted for Audit Services

M&O Fund - Nonfederal	6350	<u>51350</u>
All Funds - Federal	<i>6330</i>	<u>4,100</u>

FY 2021 Performance Pay (A.R.S. §15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component _____

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

Expenditures Budgeted in the M&O Fund for Food Service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100) \$ 233,537
 (This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a)]

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500 6810, 6890	Supplies 6600	Interest on Short-Term Debt 6850	Totals		% Increase/ Decrease
						Prior FY 2020	Budget FY 2021	
Classroom Site Fund 011 - Base Salary								
100 Regular Education								
1000 Instruction	933,760	97,822				2,249,337	1,031,582	-54.1%
2100 Support Services - Students	0	0				0	0	0.0%
2200 Support Services - Instructional Staff	0	0				0	0	0.0%
Program 100 Subtotal (lines 1-3)	933,760	97,822				2,249,337	1,031,582	-54.1%
200 and 300 Special Education								
1000 Instruction	77,464	27,940				98,902	105,404	6.6%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
Program 200 and 300 Subtotal (lines 5-7)	77,464	27,940				98,902	105,404	6.6%
Other Programs (Specify) _____								
1000 Instruction	358,816					353,528	358,816	1.5%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
3300 Community Services Operations								
Other Programs Subtotal (lines 9-12)	358,816	0				353,528	358,816	1.5%
Total Expenditures (lines 4, 8, and 13)	1,370,040	125,762				2,701,767	1,495,802	-44.6%
Classroom Site Fund 012 - Performance Pay								
100 Regular Education								
1000 Instruction	4,796,293	963,326				6,632,114	5,759,619	-13.2%
2100 Support Services - Students	2,293	458				3,169	2,751	-13.2%
2200 Support Services - Instructional Staff	45,872	1,840				54,935	47,712	-13.1%
Program 100 Subtotal (lines 15-17)	4,844,458	965,624				6,690,218	5,810,082	-13.2%
200 and 300 Special Education								
1000 Instruction	688,090	128,806				940,645	816,896	-13.2%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff	4,588	918				6,340	5,506	-13.2%
Program 200 and 300 Subtotal (lines 19-21)	692,678	129,724				946,985	822,402	-13.2%
Other Programs (Specify) _____								
1000 Instruction	32,111	6,422				44,370	38,533	-13.2%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
3300 Community Services Operations								
Other Programs Subtotal (lines 23-26)	32,111	6,422				44,370	38,533	-13.2%
Total Expenditures (lines 18, 22, and 27)	5,569,247	1,101,770				7,681,573	6,671,017	-13.2%
Classroom Site Fund 013 - Other								
100 Regular Education								
1000 Instruction	1,756,235	465,152	5,000	5,000		1,469,983	2,231,387	51.8%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff	291,261	162,925				152,324	454,186	198.2%
2310 Support Services - Governing Board							0	0.0%
Program 100 Subtotal (lines 29-32)	2,047,496	628,077	5,000	5,000		1,622,307	2,685,573	65.5%
200 and 300 Special Education								
1000 Instruction	268,733	42,722				192,876	311,455	61.5%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
2310 Support Services - Governing Board							0	0.0%
Program 200 and 300 Subtotal (lines 34-37)	268,733	42,722	0	0		192,876	311,455	61.5%
530 Dropout Prevention Programs								
1000 Instruction						0	0	0.0%
Other Programs (Specify) _____								
1000 Instruction						2,315,823	0	-100.0%
2100, 2200 Support Serv. Students & Instructional Staff						0	0	0.0%
2310 Support Services - Governing Board							0	0.0%
3300 Community Services Operations							0	0.0%
Other Programs Subtotal (lines 40-43)	0	0	0	0		2,315,823	0	-100.0%
Total Expenditures (lines 33, 38, 39, and 44)	2,316,229	670,799	5,000	5,000		4,131,006	2,997,028	-27.5%
Total Classroom Site Funds (lines 14, 28, and 45)	9,255,516	1,898,331	5,000	5,000	0	14,514,346	11,163,847	-23.1%

The district has budgeted an amount in Fund 011 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

The district has budgeted an amount in Fund 012 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

The district has budgeted an amount in Fund 013 equal to the Classroom Site Fund Budget Limit as calculated on Page 8 of 8.

FUND 610

UNRESTRICTED CAPITAL OUTLAY (UCO) FUND

Expenditures		Rentals 6440	Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Property (2) 6700	Redemption of Principal (3) 6831, 6832	Interest (4) 6841, 6842, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
								Prior FY 2020	Budget FY 2021	
Unrestricted Capital Outlay Override (1)	1.	0	0	0	0	0	0	0	0	0.0%
Unrestricted Capital Outlay Fund 610 (6)										
1000 Instruction	2.		60,000	760,000				1,020,446	820,000	-19.6%
2000 Support Services										
2100, 2200 Students and Instructional Staff	3.		250,000	195,000				253,767	445,000	75.4%
2300, 2400, 2500, 2900 Administration	4.			3,190,000				4,256,501	3,190,000	-25.1%
2600 Operation & Maintenance of Plant	5.			550,000				432,975	550,000	27.0%
2700 Student Transportation	6.			250,000				200,000	250,000	25.0%
3000 Operation of Noninstructional Services (5)	7.			3,500				3,500	3,500	0.0%
4000 Facilities Acquisition and Construction	8.			2,117,233				2,476,030	2,117,233	-14.5%
5000 Debt Service	9.							0	0	0.0%
Total Unrestricted Capital Outlay Fund (lines 2-9)	10.	0	310,000	7,065,733	0	0	0	8,643,219	7,375,733	-14.7%

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) Fund for Food Service

Enter the amount budgeted in UCO for Food Service [Amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a)]

(2) Detail by object code:

	Unrestricted Capital Outlay
6641 Library Books	\$ 52,500
6642 Textbooks	60,000
6643 Instructional Aids	250,000
673X Furniture and Equipment	745,000
673X Vehicles	250,000
673X Tech Hardware & Software	4,000,000

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211.

(3) Includes principal on Capital Equity Fund loans of _____, principal on capital leases of _____, and principal on bonds of _____.

(4) Includes interest on Capital Equity Fund loans of _____, interest on capital leases of _____, and interest on bonds of _____.

OTHER FUNDS—REQUIRED CAPITAL EXPENDITURE DETAIL [(A.R.S. §15-904.(B))]

Expenditures		UNRESTRICTED CAPITAL OUTLAY		BOND BUILDING		NEW SCHOOL FACILITIES		ADJACENT WAYS		
		Fund 610		Fund 630		Fund 695		Fund 620 (2)		
		Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
Total Fund Expenditures	1.	8,643,219	7,375,733	9,656,174		0	0	558,000		1.
Select Object Codes Detail (1)										
6150 Classified Salaries	2.	0	0	0	0	0	0	0		2.
6200 Employee Benefits	3.	0	0	0	0	0	0	0		3.
6450 Construction Services	4.	1,210,688		7,061,174	4,570,726	0	0	558,000	603,353	4.
6710 Land and Improvements	5.	0		0		0	0	0		5.
6720 Buildings and Improvements	6.	2,476,030		0		0	0	0		6.
673X Furniture and Equipment	7.	4,306,865	745,000	1,550,000	550,000	0	0	0		7.
673X Vehicles	8.	200,000	250,000	0		0	0	0		8.
673X Technology Hardware & Software	9.	500,000	4,000,000	1,045,000	1,045,000	0	0	0		9.
6831, 6832 Redemption of Principal	10.	0		0		0	0	0		10.
6841, 6842, 6850 Interest	11.	0		0		0	0	0		11.
Total (lines 2-11)	12.	8,693,583	4,995,000	9,656,174	6,165,726	0	0	558,000	603,353	12.
Total amounts reported on lines 2-11 above for:										
Renovation	13.	2,476,030	4,000,000	7,061,174	4,570,726			558,000	603,353	13.
New Construction	14.	0	0	0	0	0		0		14.
Other	15.	6,217,553	995,000	2,595,000	1,595,000	0		0		15.
Total (lines 13-15, must equal line 12)	16.	8,693,583	4,995,000	9,656,174	6,165,726	0	0	558,000	603,353	16.

(1) Lines 2-11 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2021 \$ 55,353

SPECIAL PROJECTS

FEDERAL PROJECTS

		FTE		TOTAL ALL FUNCTIONS			
		Prior FY	Budget FY	Prior FY	Budget FY		
1.	100-130 ESEA Title I - Helping Disadvantaged Children	6000	57.35	57.35	7,454,722	5,802,468	1.
2.	140-150 ESEA Title II - Prof. Dev. and Technology	6000	4.00	4.00	863,927	622,967	2.
3.	160 ESEA Title IV - 21st Century Schools	6000	0.16	0.16	708,305	357,457	3.
4.	170-180 ESEA Title V - Promote Informed Parent Choice	6000	0.00	0.00	0	0	4.
5.	190 ESEA Title III - Limited Eng. & Immigrant Students	6000	2.60	2.60	505,052	272,483	5.
6.	200 ESEA Title VII - Indian Education	6000	0.00	0.00	0	0	6.
7.	210 ESEA Title VI - Flexibility and Accountability	6000	0.00	0.00	0	0	7.
8.	220 IDEA Part B	6000	67.31	67.31	2,990,134	2,070,854	8.
9.	230 Johnson-O'Malley	6000	0.00	0.00	0	0	9.
10.	240 Workforce Investment Act	6000	0.00	0.00	0	0	10.
11.	250 AEA - Adult Education	6000	0.00	0.00	0	0	11.
12.	260-270 Vocational Education - Basic Grants	6000	0.00	0.00	0	0	12.
13.	280 ESEA Title X - Homeless Education	6000	0.00	0.00	0	0	13.
14.	290 Medicaid Reimbursement	6000	3.50	3.50	650,000	650,000	14.
15.	374 E-Rate	6000	0.00	0.00	600,000	237,551	15.
16.	378 Impact Aid	6000	0.00	0.00	0	0	16.
17.	300-399 Other Federal Projects (Besides E-Rate & Impact Aid)	6000	5.25	5.25	256,706	4,675,397	17.
18.	Total Federal Project Funds (lines 1-17)		140.17	140.17	14,028,846	14,689,177	18.

STATE PROJECTS

19.	400 Vocational Education	6000	0.00		0		19.
20.	410 Early Childhood Block Grant	6000	0.00		0		20.
21.	420 Ext. School Yr. - Pupils with Disabilities	6000	0.00		0		21.
22.	425 Adult Basic Education	6000	0.00		0		22.
23.	430 Chemical Abuse Prevention Programs	6000	0.00		0		23.
24.	435 Academic Contests	6000	0.00		0		24.
25.	450 Gifted Education	6000	0.00		0		25.
26.	456 College Credit Exam Incentives	6000	0.00		0		26.
27.	457 Results-based Funding	6000	0.00		0		27.
28.	460 Environmental Special Plate	6000	0.00		0		28.
29.	465-499 Other State Projects	6000	4.70	4.70	380,553	300,000	29.
30.	Total State Project Funds (lines 19-29)		4.70	4.70	380,553	300,000	30.
31.	Total Special Projects (lines 18 and 30)		144.87	144.87	14,409,399	14,989,177	31.

INSTRUCTIONAL IMPROVEMENT FUND (020)

		Prior FY	Budget FY		
1.	Teacher Compensation Increases	6000	0	0	1.
2.	Class Size Reduction	6000	234,830	234,830	2.
3.	Dropout Prevention Programs (M&O purposes)	6000	0	0	3.
4.	Instructional Improvement Programs (M&O purposes)	6000	234,830	234,830	4.
5.	Total Instructional Improvement Fund (lines 1-4)		469,660	469,660	5.

OTHER FUNDS

			Prior FY	Budget FY	
1.	050 County, City, and Town Grants	6000	0	0	1.
2.	071 English Language Learner (1)	6000	0	0	2.
3.	072 Compensatory Instruction (1)	6000	0	0	3.
4.	500 School Plant (2)	6000	70,000	70,000	4.
5.	510 Food Service	6000	8,280,000	8,694,000	5.
6.	515 Civic Center	6000	35,000	32,000	6.
7.	520 Community School	6000	402,000	390,000	7.
8.	525 Auxiliary Operations	6000	25,000	25,000	8.
9.	526 Extracurricular Activities Fees Tax Credit	6000	200,000	200,000	9.
10.	530 Gifts and Donations	6000	80,000	80,000	10.
11.	535 Career & Tech. Ed. & Voc. Ed. Projects	6000	0	0	11.
12.	540 Fingerprint	6000	5,000	4,000	12.
13.	545 School Opening	6000	0	0	13.
14.	550 Insurance Proceeds	6000	0	0	14.
15.	555 Textbooks	6000	5,000	4,000	15.
16.	565 Litigation Recovery	6000	0	0	16.
17.	570 Indirect Costs	6000	1,300,000	1,300,000	17.
18.	575 Unemployment Insurance	6000	0	0	18.
19.	580 Teacherage	6000	0	0	19.
20.	585 Insurance Refund	6000	0	0	20.
21.	590 Grants and Gifts to Teachers	6000	0	0	21.
22.	595 Advertisement	6000	0	0	22.
23.	596 Career Technical Education	6000	0	0	23.
24.	597 Arizona Industry Credentials Incentive	6000		0	24.
25.	639 Impact Aid Revenue Bond Building	6000	0	0	25.
26.	650 Gifts and Donations-Capital	6000	0	0	26.
27.	660 Condemnation	6000	0	0	27.
28.	665 Energy and Water Savings	6000	489,963	498,395	28.
29.	686 Emergency Deficiencies Correction	6000	0	0	29.
30.	691 Building Renewal Grant	6000	200,000	200,000	30.
31.	700 Debt Service	6000	2,170,000	3,601,500	31.
32.	720 Impact Aid Revenue Bond Debt Service	6000	0	0	32.
33.	850 Student Activities	6000		49,967	33.
34.	Other	6000	0	0	34.

INTERNAL SERVICE FUNDS 950-989

1.	950-952 Self-Insurance	6000	11,475,000	11,046,511	1.
2.	955 Intergovernmental Agreements	6000	0	0	2.
3.	9__ OPEB	6000	0	0	3.
4.	901 Extended Day	6000	120,000	120,000	4.

(1) From Supplement, line 10 and line 20, respectively.

**CALCULATION OF FY 2021 GENERAL BUDGET LIMIT
(A.R.S. §15-947.C)**

		<u>A.</u> <u>Maintenance</u> <u>and Operation</u>	<u>B.</u> <u>Unrestricted</u> <u>Capital Outlay</u>
*1. FY 2021 Revenue Control Limit (RCL) (from APOR55 tab, page 4)	\$ <u>62,401,449</u>	\$ <u>60,234,399</u>	\$ <u>2,167,050</u>
*2. (a) FY 2021 District Additional Assistance (DAA) (from APOR55 tab, page 5)	\$ <u>4,874,147</u>		
(b) DAA Reduction for State Budget Adjustments (from APOR55 tab, page 5)	<u>779,864</u>		
(c) Total DAA (line 2.a minus 2.b)	\$ <u>4,094,283</u>	<u>707,482</u>	<u>3,386,801</u>
*3. FY 2021 Override Authorization (A.R.S. §§15-481 and 15-482 or 15-949 if small school adjustment phase down applies, see Calculations page, Calculation of Maximum Override for a District No Longer Eligible for a Small School Adjustment, line 6 and Calculation of Small School Adjustment Phase Down Limit, line 6)			
(a) Maintenance and Operation		<u>9,360,217</u>	
(b) Unrestricted Capital Outlay			
(c) Special Program			
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (Up to \$50,000 if no election is chosen for phase down, see Calculations page, Calculation of Small School Adjustment Phase Down Limit, line 6)			
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824) Local (Do not include full-day kindergarten or summer school tuition)			
(a) Individuals and Other Private Sources			
(b) Other Arizona Districts			
(c) Out-of-State Districts and Other Governments			
State			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)			
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)			
*7. Increase Authorized by County School Superintendent for Accommodation Schools [not to exceed amount on Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 15(e)] (A.R.S. §15-974.B)			
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)			
* (b) Tuition Out Debt Service (from Calculations page, Calculation of Tuition Out for High School Students, line 5) (A.R.S. §15-910.M)		<u>0</u>	
* (c) Budget Balance Carryforward (from Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 13) (A.R.S. §15-943.01)		<u>2,290,618</u>	
(d) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)			
(e) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2019 (A.R.S. §15-910.N)			
* (f) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)			
* (g) FY 2020 Performance Pay Unexpended Budget Carryforward (from Calculation page, Calculation of M&O Fund Budget Balance Carryforward, line 10.f) (A.R.S. §15-920)		<u>0</u>	
(h) Excessive Property Tax Valuation Judgments (A.R.S. §§42-16213 and 42-16214)			
* (i) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)			
*9. Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15-915) Include year(s) and descriptions, as applicable.			
(a) Prior Year Over Expenditures/Resolutions:			
(b) Decrease for Transfer from M&O to Energy and Water Savings Fund		<u>(498,395)</u>	
(c) Increase for Energy and Water Savings Fund Transfer to M&O			
(d) Noncompliance Adjustment			
(e) ADM/Transportation Audit Adjustment			
(f) Other:			
*10. Estimated Allocation of Additional Funding (2016 Prop 123 & Laws 2015, 1st S.S., Ch. 1, §6)		<u>240,727</u>	<u>481,448</u>
11. FY 2021 General Budget Limit (column A, lines 1 through 10) (A.R.S. §15-905.F) (page 1, line 30 cannot exceed this amount)		\$ <u>72,335,048</u>	
12. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 10) (A.R.S. §15-905.F) (to page 8, line A.11)			\$ <u>6,035,299</u>

* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

**CALCULATION OF FY 2021 UNRESTRICTED CAPITAL BUDGET LIMIT AND CLASSROOM SITE FUND BUDGET LIMIT
 (A.R.S. §15-947.D and A.R.S. §15-978)**

UNRESTRICTED CAPITAL BUDGET LIMIT

A. 1. FY 2020 Unrestricted Capital Budget Limit (UCBL) (from FY 2020 latest revised Budget, page 8, line A.12)	\$ 8,643,219
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$ 0
3. Adjusted Amount Available for FY 2020 Capital Expenditures (line A.1 + A.2)	\$ 8,643,219
4. Amount Budgeted in Fund 610 in FY 2020 (from FY 2020 latest revised Budget, page 4, line 10)	\$ 8,643,219
5. Lesser of line A.3 or the sum of line A.4 and any positive adjustment on line A.2	\$ 8,643,219
6. FY 2020 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 7,237,785
7. Unexpended Budget Balance in Fund 610 (line A.5 minus A.6) If negative, use zero in calculation, but show negative amount here in parentheses. --	\$ 1,405,434
8. Interest Earned in Fund 610 in FY 2020	\$ (65,000)
9. Monies deposited in Fund 610 from School Facilities Board for donated land (A.R.S. §15-2041.F)	\$ 0
10. Adjustment to UCBL for FY 2021 (A.R.S. §15-905.M) Include year(s) and descriptions, as applicable. (a) Prior Year Over Expenditures/Resolutions:	\$ 0
_____	\$ 0
(b) ADM/Transportation Audit Adjustment	\$ 0
(c) Other: _____	\$ 0
11. Amount to be Used for Capital Expenditures (from page 7, line 12)	\$ 6,035,299
12. FY 2021 Unrestricted Capital Budget Limit (lines A.7 through A.11) (1)	\$ 7,375,733

CLASSROOM SITE FUND BUDGET LIMIT

	Fund 011	Fund 012	Fund 013	Total Fund 010
B. 1. FY 2020 Classroom Site Fund Budget Limit (from FY 2020 latest revised Budget, page 8, line B.7)	2,696,683	7,506,664	4,116,977	14,320,324
2. FY 2020 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	2,337,867	3,109,618	3,393,920	8,841,405
3. Unexpended Budget Balance (line B.1 minus B.2)	358,816	4,397,046	723,057	5,478,919
4. Interest Earned in the Classroom Site Fund in FY 2020				0
5. FY 2021 Classroom Site Fund Allocation (provided by ADE, based on \$425) Enter the total allocation in the Total Fund 010 column. Funds 011, 012, and 013 will automatically calculate.	1,136,985.13	2,273,970.26	2,273,970.26	5,684,925.64
6. Adjustments to FY 2021 Classroom Site Fund Budget Limit (2)				0
7. FY 2021 Classroom Site Fund Budget Limit (Sum of lines B.3 through B.6) (3)	1,495,802	6,671,017	2,997,028	11,163,845

- (1) The amount budgeted on page 4, line 10 cannot exceed this amount.
- (2) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.
- (3) The amounts budgeted on page 3, lines 13, 26, 39, and 40 cannot exceed the respective amounts on this line.

**SUPPLEMENT TO SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET FOR DISTRICTS THAT BUDGET FOR
ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)**

English Language Learners Supplement	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY							Prior FY 2020	Budget FY 2021	
Expenditures											
English Language Learner Fund 071 (A.R.S. §15-756.04)											
1000 Instruction	1.	0.00							0	0	0.0%
2000 Support Services											
2100 Students	2.	0.00							0	0	0.0%
2200 Instructional Staff	3.	0.00							0	0	0.0%
2300 General Administration	4.	0.00							0	0	0.0%
2400 School Administration	5.	0.00							0	0	0.0%
2500 Central Services	6.	0.00							0	0	0.0%
2600 Operation & Maintenance of Plant	7.	0.00							0	0	0.0%
2700 Student Transportation	8.	0.00							0	0	0.0%
2900 Other	9.	0.00							0	0	0.0%
Total (lines 1-9) (to Budget, page 6, Other Funds, line 2)	10.	0.00	0.00	0	0	0	0	0	0	0	0.0%
Compensatory Instruction Fund 072 (A.R.S. §15-756.11)											
1000 Instruction	11.	0.00							0	0	0.0%
2000 Support Services											
2100 Students	12.	0.00							0	0	0.0%
2200 Instructional Staff	13.	0.00							0	0	0.0%
2300 General Administration	14.	0.00							0	0	0.0%
2400 School Administration	15.	0.00							0	0	0.0%
2500 Central Services	16.	0.00							0	0	0.0%
2600 Operation & Maintenance of Plant	17.	0.00							0	0	0.0%
2700 Student Transportation	18.	0.00							0	0	0.0%
2900 Other	19.	0.00							0	0	0.0%
Total (lines 11-19) (to Budget, page 6, Other Funds, line 3)	20.	0.00	0.00	0	0	0	0	0	0	0	0.0%

SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET

CTD NUMBER 070440000

VERSION Proposed

I certify that the Budget of Glendale Elementary School District, Maricopa County for fiscal year 2021 was officially proposed by the Governing Board on June 25, 2020, and that the complete Proposed Expenditure Budget may be reviewed by contacting Valerie Caraveo at the District Office, telephone 6232377108 during normal business hours.

President of the Governing Board

1. Average Daily Membership:		Prior Year	Budget Year	4. Average Teacher Salaries (A.R.S. §15-903.E)	
	2019 ADM	2020 ADM	2021 ADM	1. Average salary of all teachers employed in FY 2021 (budget year)	47,141
Attending	11,335.257	10,813.176	10,500.000	2. Average salary of all teachers employed in FY 2020 (prior year)	46,862
2. Tax Rates:				3. Increase in average teacher salary from the prior year:	279
		Prior FY	Est. Budget FY	4. Percentage increase	1%
Primary Rate (equalization formula funding and budget add-ons not required to be in secondary rate)		2.0188	1.9487	Comments on average salary calculation (Optional):	
Secondary Rate (voter-approved overrides, bonds, and Career Technical Education Districts, and desegregation, if applicable)		4.7478	4.8041		
3. Budgeted Expenditures and Budget Limits:		Budgeted		5. Average salary of all teachers employed in FY 2018	
		Expenditures	Budget Limit	6. Total percentage increase in average teacher salary since FY 2018	
Maintenance & Operation Fund		72,335,048	72,335,048	40,492	
Classroom Site Fund		11,163,847	11,163,845	16%	
Unrestricted Capital Outlay Fund		7,375,733	7,375,733		

MAINTENANCE AND OPERATION EXPENDITURES

	Salaries and Benefits		Other		TOTAL		% Inc./(Decr.) from Prior FY
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	
100 Regular Education							
1000 Instruction	24,559,502	30,235,128	1,730,174	1,482,158	26,289,676	31,717,286	20.6%
2000 Support Services							
2100 Students	1,516,746	1,419,213	358,329	288,127	1,875,075	1,707,340	-8.9%
2200 Instructional Staff	1,554,341	1,604,149	392,549	99,016	1,946,890	1,703,165	-12.5%
2300, 2400, 2500 Administration	10,145,716	10,105,161	4,890,539	829,982	15,036,255	10,935,143	-27.3%
2600 Oper./Maint. of Plant	5,410,791	5,802,241	4,825,665	4,090,600	10,236,456	9,892,841	-3.4%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	164,154	216,532	500	1,230	164,654	217,762	32.3%
610 School-Sponsored Cocurric. Activities	0	0	0	0	0	0	0.0%
620 School-Sponsored Athletics	114,568	88,896	75,082	63,740	189,650	152,636	-19.5%
630, 700, 800, 900 Other Programs	34,376	43,497	0	0	34,376	43,497	26.5%
Regular Education Subsection Subtotal	43,500,194	49,514,817	12,272,838	6,854,853	55,773,032	56,369,670	1.1%
200 and 300 Special Education							
1000 Instruction	6,515,237	6,843,988	1,418,221	1,334,617	7,933,458	8,178,605	3.1%
2000 Support Services							
2100 Students	1,987,414	2,237,926	1,961,453	1,793,235	3,948,867	4,031,161	2.1%
2200 Instructional Staff	191,836	245,156	14,068	14,643	205,904	259,799	26.2%
2300, 2400, 2500 Administration	0	0	0	0	0	0	0.0%
2600 Oper./Maint. of Plant	0	0	0	0	0	0	0.0%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	8,694,487	9,327,070	3,393,742	3,142,495	12,088,229	12,469,565	3.2%
400 Pupil Transportation	2,249,184	2,186,893	537,346	614,605	2,786,530	2,801,498	0.5%
510 Desegregation	0	0	0	0	0	0	0.0%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	667,473	694,315	0	0	667,473	694,315	4.0%
TOTAL EXPENDITURES	55,111,338	61,723,095	16,203,926	10,611,953	71,315,264	72,335,048	1.4%

SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET (Concl'd)

CTD NUMBER 070440000
 VERSION Proposed

TOTAL EXPENDITURES BY FUND				
Fund	Budgeted Expenditures		\$ Increase/(Decrease) from Prior FY	% Increase/(Decrease) from Prior FY
	Prior FY	Budget FY		
Maintenance & Operation	71,315,264	72,335,048	1,019,784	1.4%
Instructional Improvement	469,660	469,660	0	0.0%
English Language Learner	0	0	0	0.0%
Compensatory Instruction	0	0	0	0.0%
Classroom Site	14,514,346	11,163,847	(3,350,499)	-23.1%
Federal Projects	14,028,846	14,689,177	660,331	4.7%
State Projects	380,553	300,000	(80,553)	-21.2%
Unrestricted Capital Outlay	8,643,219	7,375,733	(1,267,486)	-14.7%
New School Facilities	0	0	0	0.0%
Adjacent Ways	558,000	0	(558,000)	-100.0%
Debt Service	2,170,000	3,601,500	1,431,500	66.0%
School Plant Fund	70,000	70,000	0	0.0%
Auxiliary Operations	25,000	25,000	0	0.0%
Bond Building	9,656,174	0	(9,656,174)	-100.0%
Food Service	8,280,000	8,694,000	414,000	5.0%
Other	14,311,963	13,924,873	(387,090)	-2.7%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §§15-761 and 15-903)	Prior FY	Budget FY
Total All Disability Classifications	11,384,571	11,831,560
Gifted Education	130,503	130,503
Remedial Education	0	0
ELL Incremental Costs	480,571	507,502
ELL Compensatory Instruction	92,584	0
Vocational and Technical Education (non-CTED)	0	0
Career Education (non-CTED)	0	0
Career Technical Education (CTED)	0	0
TOTAL	12,088,229	12,469,565

PROPOSED STAFFING SUMMARY				
Staff Type	Purchased Services Personnel FTE	Employee FTE	Total FTE	Staff-Pupil Ratio
Certified --				
Superintendent, Principals, Other Administrators		55	55	1 to 190.9
Teachers		640	640	1 to 16.4
Other		95	95	1 to 110.5
Subtotal	0	790	790	1 to 13.3
Classified --				
Managers, Supervisors, Directors		14	14	1 to 750.0
Teachers Aides		133	133	1 to 78.9
Other		246	246	1 to 42.7
Subtotal	0	393	393	1 to 26.7
TOTAL	0	1,183	1,183	1 to 8.9
Special Education --				
Teacher		161	161	1 to 18.0
Staff		25	25	1 to 6.0

FY 2021 Truth in Taxation Work Sheet (A.R.S. §15-905.01)

1.	FY 2021 Truth in Taxation Base Limit (from FY 2020 TNT work sheet, line 3 + line 11)	\$	<u>1,131,000</u>
2.	Deduction for discontinued programs		
3.	Adjusted FY 2021 TNT Base Limit	\$	<u><u>1,131,000</u></u>

[No budget on lines 4 - 7 below. Click here for Instructions](#)

**Primary Property Tax Rate
Related to Budgeted
Expenditures**

FY 2021 Budgeted Expenditures

4.	Desegregation (no longer a primary levy, must be zero)	\$	<u>0</u>	<u>0.0000</u>
5.	Dropout Prevention (from page 1, line 27)		<u>0</u>	<u>0.0000</u>
6.	Joint Career and Technical Education and Vocational Education Center		<u>0</u>	<u>0.0000</u>
7.	Small School Adjustment (from page 7, line 4, columns A and B)	\$	<u>0</u>	<u>0.0000</u>

Adjustments for FY 2020 Expenditures

8.	Desegregation, Dropout Prevention, and Joint Career and Technical Education and Vocational Education Center			
a.	FY 2020 Total Actual Expenditures for programs above	\$	<u> </u>	
b.	Sum of FY 2020 original budget amounts for programs above (from FY 2020 TNT work sheet, sum of lines 4, 5, and 6)		<u>0</u>	
c.	Expenditures over/(under) original budget (line 8.a minus line 8.b)	\$	<u>0</u>	
9.	Small School Adjustment			
a.	FY 2020 final budget for Small School Adjustment	\$	<u> </u>	
b.	FY 2020 original budget for Small School Adjustment (from FY 2020 TNT work sheet, line 7)	\$	<u>0</u>	
c.	Amount over/(under) budget for Small School Adjustment (line 9.a minus line 9.b)	\$	<u>0</u>	
10.	Total (add lines 4 through 7 and line 8.c. and line 9.c.)	\$	<u>0</u>	
11.	Excess over Truth in Taxation Limit (1) (Line 10 minus line 3. If negative, enter zero.)	\$	<u>0</u>	
12.	Amount to be Levied in FY 2021 for Adjacent Ways pursuant to A.R.S. §15-995 (from page 5, footnote 2) (1)	\$	<u>55,353</u>	<u>0.0002</u>
13.	Amount to be Levied in FY 2021 for Liabilities in Excess of the Budget pursuant to A.R.S. §15-907 (1)	\$	<u>0</u>	<u>0.0000</u>

Calculations for Truth in Taxation Notice

A.	Sum of lines 11, 12, and 13	\$	<u>55,353</u>
B.1.	Current Assessed Value	\$	<u>327,903,091</u>
B.2.	(Line 3 divided by line B.1) x \$10,000	\$	<u>34.4919 (2)</u>
C.1.	Sum of lines 3, 11, 12, and 13	\$	<u>1,186,353</u>
C.2.	(Line C.1 divided by line B.1) x \$10,000	\$	<u>36.1800 (2)</u>

- (1) If an amount on line 11, 12, or 13 is greater than zero, the district must publish a Truth in Taxation Hearing Notice as described in A.R.S. §15-905.01.
- (2) \$10,000 is used in these calculations to determine the amounts to include on the truth in taxation hearing notice for a \$100,000 home, as property taxes on residential properties are levied at 10% of the assessed valuation per A.R.S. §42-15003.

DATA ENTRY SHEET

FY 2021 LEGISLATIVE AMOUNTS	
Base Level Amount (A.R.S. §15-901, as amended by Laws 2020, Ch. 49, §2)	\$ 4,305.73
State Support Level per Route Mile (A.R.S. §15-945, as amended by Laws 2020, Ch. 49, §3)	
0.5 mile or less OR more than 1.0 mile	\$ 2.74
More than 0.5 mile through 1.0 mile	\$ 2.24
Qualifying Tax Rate for elementary or secondary (CTEDs use 0.05)	1.8371

UNWEIGHTED STUDENT COUNT

All districts must complete lines 1 through 6 below.

Prior years ADM amounts (lines 1 and 2) are used to calculate district additional assistance (DAA), including DAA growth factor if applicable, in accordance with A.R.S. §15-961. Estimated current year ADM (lines 3 through 6) is used to calculate the Group A weighted student count included in the Base Support Level calculation on the APOR55 tab, page 4.

	PSD	K-8	9-12	Total
1. FY 2019 100th-Day ADM				11,335.257
2. FY 2020 100th-Day ADM	79.324	10,733.852		10,813.176
Current Year ADM (A.R.S. §§15-943 and 15-808)				
3. FY 2021 Estimated Non-AOI Student Count	77.027	10,422.973		10,500.000
4. FY 2021 Estimated AOI Full-Time Student Count				0.000
5. FY 2021 Estimated AOI Part-Time Student Count				0.000
6. Total FY 2021 Estimated Student Count	77.027	10,422.973	0.000	10,500.000

STUDENT COUNT BY CATEGORY

Student counts used to calculate the Group B weighted add-on count used in calculating the Base Support Level.

	Non-AOI Student Count	AOI Full-Time Student Count	AOI Part-Time Student Count
7. K-3 Reading	4,145.829		
8. K-3	4,145.829		
9. ELL	1,751.685		
10. HI	0.170		
11. MD-R, A-R, and SID-R	47.632		
12. MD-SC, A-SC, and SID-SC	105.379		
13. MD-SSI	2.000		
14. OI-R	5.000		
15. OI-SC	16.257		
16. P-SD	19.649		
17. DD*, ED, MIID, SLD, SLI*, and OHI	1,176.071		
18. ED-P	7.940		
19. MOID	14.820		
20. VI	0.110		
21. Total Add-on Count (lines 7 through 20)	11,438.371	0.000	0.000

*School aged students only

ADJUSTMENTS TO BASE SUPPORT LEVEL/BASE REVENUE CONTROL LIMIT (A.R.S. §15-944.E)

1. <input type="checkbox"/> <input type="checkbox"/> Check box(es) if the district's schools are designated as small isolated by the State Board of Education. (A.R.S. §15-901)	
2. <input checked="" type="checkbox"/> Check box if the district has been approved for additional monies for teacher compensation by the State Board of Education. (A.R.S. §15-952)	
3. <input type="checkbox"/> Check box if the district has been approved to provide 200 days of instruction by ADE. (A.R.S. §15-902.04)	
4. Adjusted FY 2021 Base Level Amount	\$4,359.55
5. Actual Teacher Experience Index (TEI) from FY 2020 Teacher Experience Report (if actual TEI is less than 1.0000 use 1.0000) (A.R.S. §15-941)	1.0000
6. FY 2019 actual non-federal audit expenditures from all funds (A.R.S. §15-914.F)	\$51,005.00
7. FY 2019 actual federal audit expenditures from all funds	\$4,200.00
8. FY 2019 actual total audit expenditures from all funds (line 6 plus line 7)	\$55,205.00

TRANSPORTATION (A.R.S. §§15-816.01, 15-945, as amended by Laws 2020, Ch. 49, §3, and 15-946)

1. FY 2020 Approved Daily Route Miles	1,844.00
2. Number of Eligible Students Transported in FY 2020	2,038.00
3. FY 2020 Annual Expenditure for Bus Tokens	\$0.00
4. FY 2020 Annual Expenditure for Bus Passes	\$0.00
5. Actual Route Miles traveled in July and August 2019 to Transport Pupils w/Disabilities for Extended School Year	2,906.00
6. Estimated Route Miles Traveled in June 2020 to Transport Pupils w/Disabilities for Extended School Year	0.00

Pursuant to Law whose FY 2020 than their FY 20 the FY 2020 sta should use the calculation using the FY 20

OTHER INFORMATION

1. Capital Transportation Adjustment (A.R.S. §15-963.B)	
a. PSD	
b. K-8	
c. 9-12	
2. Actual DAA State Budget Reduction Amount calculated by ADE (leave blank for budget adoption)	
a. PSD and K-8	
b. 9-12	
3. Consolidation/Unification Increase for Transitional Costs incurred in first year (A.R.S. §§15-912 and 15-912.01)	

ASSESSED PROPERTY VALUATIONS

4. 2020 Primary Assessed Valuation (AV)	\$327,903.091
5. 2020 Primary Assessed Valuation (AV2)	
6. 2020 Salt River Project (SRP) Valuation	\$6,760,000
7. 2020 Government Property Lease Excise Tax Assessed Valuation	

BUDGET BALANCE CARRYFORWARD (A.R.S. §15-943.01)

8. Adjustments to the General Budget Limit (from FY 2020 BUDG75, leave blank for budget adoption)	
9. FY 2020 M&O Fund actual expenditures (from FY 2020 AFR, amount will be estimated for budget adoption)	
10. FY 2020 M&O Fund Actual Expenditures (if any) for:	
a. Special Program Override	
b. Desegregation (A.R.S. §15-910)	
c. Tuition Out Debt Service	
d. Dropout Prevention Programs	
e. Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)	
f. Performance Pay (A.R.S. §15-920)	
11. Budget Balance Carryforward transferred to the School Opening Fund (if any)	

DATA ENTRY SHEET

DISTRICTS RECEIVING FEDERAL IMPACT AID REVENUES (A.R.S. §15-905.R):

12.	FY 2021 Impact Aid Revenue	
13.	Impact Aid revenue deposited in FY 2021 to the Impact Aid Revenue Bond Debt Service Fund for principal and interest payments	
14.	Impact Aid revenue transferred in FY 2021 to the M&O Fund to provide cash for the TRCL/TSL difference	
15.	Impact Aid revenue transferred in FY 2021 to the M&O Fund to reduce or eliminate taxes	
16.	FY 2020 Ending Cash Balance in the Impact Aid Fund	

DISTRICTS OPERATING UNDER THE PROVISIONS OF THE SMALL SCHOOL ADJUSTMENT (A.R.S. §15-949):

17. Check box if the district previously operated under a small school adjustment and no longer qualifies based on current year ADM. The phase down limit for an override election pursuant to A.R.S. §15-481 is shown in the appropriate section of the Calculations page. If this box is checked, the district **must** complete line 18 below.

18.	Enter the fiscal year that the district exceeded the allowable student counts for the first time. (A.R.S. §15-949.C and .E)	FY	1990
19.	For unified districts that qualified for a phase down limit for K-8 or 9-12 but not both, enter 10% of the RCL attributable to the nonqualifying K-8 or 9-12 weighted student count as provided in A.R.S. §15-971(B)(2)(a).		

DISTRICTS NEEDING BSL ADJUSTMENT DUE TO TUITION LOSS (A.R.S. §§15-954 and 15-902.01):

Only complete this section if the district receives less tuition from a district which is inside or outside of this state because the district of residence began to offer instruction in one or more high school grade levels not previously offered.

20.	Base year - the fiscal year before the other district began to offer instruction	FY	
21.	Base year Attending ADM Grades 9-12		
22.	Number of tuitioned students lost in the year after the base year due to district of residence offering instruction in Grades 9-12 not offered previously		
23.	Tuition received in base year		
24.	Tuition received in fiscal year after base year		

25. Check box if the district lost student count resulting from the formation of a joint unified school district pursuant to A.R.S. §15-450

26.	Additional number of tuitioned students lost in the second year after the base year (Type 05 districts only)		
27.	Additional number of tuitioned students lost in the third year after the base year (Type 05 districts only)		

TYPE 03 DISTRICT INFORMATION

1.	High School Student Count Transported by District of Residence to District of Attendance (A.R.S. §15-951.C)	
2.	Tuition Out for High School Students (A.R.S. §§15-448.J, 15-842, 15-910.M, and 15-951):	

Attending District Name	Attending District CTD Number	Tuition Out High School Count	Debt Service Per Pupil Tuition	M&O & UCO, Per Pupil Tuition
-------------------------	-------------------------------	-------------------------------	--------------------------------	------------------------------

Use lines 2.a through 2.e for budget **adoption** (as necessary)

a.				
b.				
c.				
d.				
e.				

Use lines 2.f through 2.j for budget **revision** (as necessary)

f.	0	0		
g.	0	0		
h.	0	0		
i.	0	0		
j.	0	0		

3. Check box for Type 03 districts no longer within a high school district due to the unification of the high school district. (A.R.S. §15-448.J)

ACCOMMODATION DISTRICT (TYPE 01) INFORMATION (A.R.S. §15-974)

1. Check box if the district offers instruction in grades 9-12. **Accommodation districts only.**
Only accommodation districts with a student count of **more** than 125 in grades K-8 or accommodation districts that offer instruction in grades 9-12 and have a student count of **more** than 100 in grades 9-12, should complete lines 2 through 4.

2.	Maintenance & Operation (M&O) Fund FY 2020 ending cash balance	
3.	10% of the FY 2021 RCL calculated using the district's 2020 ADM	
4.	Up to 5% of the FY 2021 RCL calculated pursuant to A.R.S. §15-482.B	\$

CALCULATIONS

CALCULATION OF SUPPORT LEVEL WEIGHTS (GROUP A WEIGHTS)

	DESIGNATED AS ISOLATED		NOT DESIGNATED AS ISOLATED	
	K-8	9-12	K-8	9-12
Student Count 0.001-99.999				
Support Level Weight	1.559	1.669	1.399	1.559
Student Count 100.000-499.999				
Student Count Constant	500.000	500.000	500.000	500.000
Student Count	-	-	-	-
Difference	= 0.000	= 0.000	= 0.000	= 0.000
Weight Adjustment Factor	x 0.0005	x 0.0005	x 0.0003	x 0.0004
Support Level Weight Increase	= 0.000	= 0.000	= 0.000	= 0.000
Support Level Weight	+ 1.358	+ 1.468	+ 1.278	+ 1.398
Adjusted Support Level Weight	= 0.000	= 0.000	= 0.000	= 0.000
Student Count 500.000-599.999				
Student Count Constant	600.000	600.000	600.000	600.000
Student Count	-	-	-	-
Difference	= 0.000	= 0.000	= 0.000	= 0.000
Weight Adjustment Factor	x 0.0020	x 0.0020	x 0.0012	x 0.0013
Support Level Weight Increase	= 0.000	= 0.000	= 0.000	= 0.000
Support Level Weight	+ 1.158	+ 1.268	+ 1.158	+ 1.268
Adjusted Support Level Weight	= 0.000	= 0.000	= 0.000	= 0.000
Student Count 600.000 or More				
Support Level Weight			1.158	1.268
Career Technical Education District				
Support Level Weight (A.R.S. §15-943.02)				1.339

OTHER CALCULATIONS

- Portion of BSL/BRCL from total K-3 and total K-3 Reading weighted student counts:

K-3	\$ 1,084,438.06
K-3 Reading	\$ 722,957.26
- Additional Tax in Districts Ineligible for Equalization Assistance, Amount to be Levied and Paid to the State (A.R.S. §15-992) \$ 0.00

CALCULATION OF DISTRICT ADDITIONAL ASSISTANCE (DAA) PER STUDENT COUNT AMOUNTS (A.R.S. §§15-951.C and 15-962.01)

TABLE TO CALCULATE DAA PER STUDENT COUNT

	K-8	9-12
1. FY 2021 Student Count (2020 ADM): .001 - 99.999		
DAA per Student Count	\$ 544.58	\$ 601.24
2. FY 2021 Student Count (2020 ADM): 100.000 - 499.999		
a. Student Count Constant	500.000	500.000
b. Student Count	- 0.000	- 0.000
c. Difference	= 0.000	= 0.000
d. Weight Adjustment Factor	x 0.0003	x 0.0004
e. Support Level Weight Increase	= 0.000	= 0.000
f. Support Level Weight	+ 1.278	+ 1.398
g. Adjusted Support Level Weight	= 0.000	= 0.000
h. Support Level Amount	x \$ 389.25	x \$ 405.59
i. DAA per Student Count	= \$ 0.00	= \$ 0.00
3. FY 2021 Student Count (2020 ADM): 500.000 - 599.999		
a. Student Count Constant	600.000	600.000
b. Student Count	- 0.000	- 0.000
c. Difference	= 0.000	= 0.000
d. Weight Adjustment Factor	x 0.0012	x 0.0013
e. Support Level Weight Increase	= 0.000	= 0.000
f. Support Level Weight	+ 1.158	+ 1.268
g. Adjusted Support Level Weight	= 0.000	= 0.000
h. Support Level Amount	x \$ 389.25	x \$ 405.59
i. DAA per Student Count	= \$ 0.00	= \$ 0.00
4. FY 2021 Student Count (2020 ADM): 600.000 or More & Career Technical Education Districts		
DAA per Student Count	\$ 450.76	\$ 492.94

CALCULATION OF MAINTENANCE AND OPERATION (M&O) FUND BUDGET BALANCE CARRYFORWARD (A.R.S. §15-943.01)

1. General Budget Limit (GBL) (from FY 2020 latest revised Budget, page 7, line 11)	\$ 71,315,264.00
2. Adjustments to the GBL (from FY 2020 BUDG75, amount will be zero for budget adoption)	\$ 0.00
3. Adjusted GBL	\$ 71,315,264.00
4. Budgeted M&O expenditures (from FY 2020 latest revised Budget, page 1, line 30, Total Budget Year Column)	\$ 71,315,264.00
5. Adjustments to the GBL (from line 2)	\$ 0.00
6. Adjusted Budgeted Expenditures	\$ 71,315,264.00
7. Lesser of the Adjusted GBL (line 3) or the Adjusted Budgeted Expenditures (line 6)	\$ 71,315,264.00
8. FY 2020 M&O Fund actual expenditures (from FY 2020 AFR, amount will be estimated for budget adoption)	\$ 0.00
9. Budget Balance (line 7 minus line 8) (If negative, zero is shown. Any negative amount is shown here in parentheses.)	\$ 71,315,264.00

Note: For lines 10.a through 10.f the FY 2020 actual expenditures are deducted from the budget amount. If the result is negative, zero is shown.

	FY 2020 Budget	Actual	Unexpended Budget
10. FY 2020 Actual Expenditures:			
a. Special Program Override	\$ 0.00	\$ 0.00	= \$ 0.00
b. Desegregation	\$ 0.00	\$ 0.00	= \$ 0.00
c. Tuition Out Debt Service	\$ 0.00	\$ 0.00	= \$ 0.00
d. Dropout Prevention Programs	\$ 0.00	\$ 0.00	= \$ 0.00
e. Joint Career and Technical Education and Vocational Education Center	\$ 0.00	\$ 0.00	= \$ 0.00
f. Performance Pay	\$ 0.00	\$ 0.00	= \$ 0.00
g. Total Budget Balance Deductions (lines 10.a through 10.f)			= \$ 0.00
11. Budget Balance after Deductions (If negative, the district does not have any budget balance to carry forward.)			\$ 71,315,264.00
12. Budget Balance Carryforward transferred to the School Opening Fund (not to exceed the lesser of line 11 or the FY 2020 M&O Fund ending cash balance)			- \$ 0.00
13. Actual Budget Balance Carryforward to be used in M&O Fund (for GBL calculation on page 7, line 8.c)			= \$ 71,315,264.00
14. Accommodation District Cash Balance Carryforward			
a. M&O Fund cash balance as of June 30, 2020			\$ 0.00
b. Actual Budget Balance Carryforward			= \$ 0.00
c. Remaining M&O Cash Balance			= \$ 0.00
15. Accommodation District Maximum RCL Addition that may be authorized by County School Superintendent:			
a. The amount on line 14.c or	\$ 0.00		
b. 10% of the FY 2021 RCL calculated using the district's 2020 ADM	\$ 0.00		
c. Up to 5% of the FY 2021 RCL calculated pursuant to A.R.S. §15-482.B	+ \$ 0.00		
d. Result (line 15.b plus line 15.c)	= \$ 0.00		
e. The lesser of line 15.a or 15.d			\$ 0.00

CALCULATIONS

CALCULATION OF THE AMOUNT AVAILABLE TO BE SPENT IN THE IMPACT AID FUND (A.R.S. §15-905.R)

1. FY 2021 Impact Aid Revenue	\$	0.00
2. Impact Aid revenue deposited in FY 2021 to the Impact Aid Revenue Bond Debt Service Fund for principal and interest payments	-	\$ 0.00
3. TRCL/TSL Difference	\$	0.00
4. Impact Aid revenue transferred in FY 2021 to the M&O Fund to provide cash for the TRCL/TSL difference calculated on line	-	\$ 0.00
5. Impact Aid revenue transferred in FY 2021 to the M&O Fund to reduce or eliminate taxes	-	\$ 0.00
6. FY 2020 Ending Cash Balance in the Impact Aid Fund	+	\$ 0.00
7. FY 2021 Amount Available to be Spent in the Impact Aid Fund (on page 6, Federal Projects line 16)	=	\$ 0.00

CALCULATION OF SMALL SCHOOL ADJUSTMENT PHASE DOWN LIMIT

Applies to any district that operated under the provisions of the small school adjustment (A.R.S. §15-949.A), and exceeded the allowable student counts for the first time before FY 2000. Districts that operated under the provisions of a small school adjustment and exceeded the allowable student counts for the first time after FY 1999, should refer to the next section to calculate their maximum override.

If in FY 2021, the K-8 student count is greater than 125 but less than 154, or the 9-12 student count is greater than 100 but less than 176, the district may continue to adopt a budget using a small school adjustment on page 7, line 4 of up to \$50,000 without an election. **OR** If the district holds an override election as provided in A.R.S. §15-481, the district may include up to the amount calculated below on page 7, line 3(a). **For purposes of small school adjustment, the FY 2021 student count is the 2020 ADM.**

1. A district whose student count K-8 has exceeded 125 but is less than 154 may determine the small school adjustment phase down as follows:		
a. Phase down base	\$	150,000.00
b. FY 2021 K-8 student count	-	0.000
c. Small school student count limit	-	125,000
d. Student count above the small school limit	=	0.000
e. Adjusted Support Level Weight (See Table I at right for calculation)	x	0.000
f. Weighted student count above small school limit	=	0.000
g. Base Level Amount	x	0.00
h. Phase down reduction factor	-	\$ 0.00
i. Grades K-8 small school adjustment phase down limit	\$	0.00
2. A unified or union high school district whose student count in grades 9-12 has exceeded 100 but is less than 176 may determine the small school adjustment phase down as follows:		
a. Phase down base	\$	350,000.00
b. FY 2021 9-12 student count	-	0.000
c. Small school student count limit	-	100,000
d. Student count above the small school limit	=	0.000
e. Adjusted Support Level Weight (See Table II at right for calculation)	x	0.000
f. Weighted student count above small school limit	=	0.000
g. Base Level Amount	x	0.00
h. Phase down reduction factor	-	\$ 0.00
i. Grades 9-12 small school adjustment phase down limit	\$	0.00
3. For unified districts that qualified for a phase down limit for K-8 or 9-12 but not both, enter 10% of the RCL attributable to the nonqualifying K-8 or 9-12 weighted student count as provided in A.R.S. §15-971(B)(2)(a).	\$	0.00
4. Allowable Small School Adjustment, subject to an election	\$	0.00
5. 10% of the District's Total RCL	\$	0.00
6. Maximum override, subject to an election (Greater of line 4 or line 5)	\$	0.00

ADJUSTMENT

Applies to any district that operated under the provisions of a small school adjustment (A.R.S. §15-949.A) and exceeded the allowable student counts for the first time after FY 1999. Districts that operated under the provisions of the small school adjustment and exceeded the allowable student counts for the first time before FY 2000, should refer to the section above.

If in FY 2021, the K-8 student count is greater than 125 but less than 181, or the 9-12 student count is greater than 100 but less than 185, the district may hold an override election as provided in A.R.S. §15-481. The maximum amount the district may budget on Budget, page 7, line 3(a), subject to an override election, is the amount calculated below. **For purposes of small school adjustment, the FY 2021 student count is the 2020 ADM.**

1. A district whose K-8 student count has exceeded 125, but is less than 181 may determine the maximum small school adjustment override as follows:		
a. FY 2021 K-8 student count	-	0.000
b. Small school student count limit	-	125,000
c. Student count above the small school limit	=	0.000
d. Phase-down factor	x	0.0045
e. Result	=	0.0000
f. Maximum Percent Increase to apply to RCL (.35 minus line 1.e)	=	0.0000
g. K-8 Revenue Control Limit	x	0.00
h. K-8 small school budget override limit (line 1.f x line 1.g) (If less than zero, zero is entered)	\$	0.00
2. A district whose 9-12 student count has exceeded 100, but is less than 185 may determine the maximum small school adjustment override as follows:		
a. FY 2021 9-12 student count	-	0.000
b. Small school student count limit	-	100,000
c. Student count above the small school limit	=	0.000
d. Phase-down factor	x	0.0065
e. Result	=	0.0000
f. Maximum Percent Increase to apply to RCL (.65 minus line 2.e)	=	0.0000
g. 9-12 Revenue Control Limit	x	0.00
h. 9-12 small school budget override limit (line 2.f x line 2.g) (If less than zero, zero is entered)	\$	0.00
3. For unified districts that qualified for a phase down limit for K-8 or 9-12 but not both, enter 10% of the RCL attributable to the nonqualifying K-8 or 9-12 weighted student count as provided in A.R.S. §15-971(B)(2)(a).	\$	0.00
4. Allowable Small School Adjustment, subject to an election (line 1.h plus line 2.h plus line 3)	\$	0.00
5. 10% of the District's Total RCL	\$	0.00
6. Maximum override, subject to an election (Greater of line 4 or line 5)	\$	0.00

CALCULATIONS

**CALCULATION OF TUITION OUT FOR HIGH SCHOOL STUDENTS (A.R.S. §§15-448.J, 15-824, 15-910.M, and 15-951)
For Common School Districts NOT within a High School District (Type 03)**

LINES 1 AND 2 ARE FOR BUDGET ADOPTION

1. Increase to the GBL for Debt Service Tuition Outside the RCL

Attending District Name	Attending District CTD Number	A	B	C	D	Increase to GBL (A x D)	
		Tuition Out High School Count	Debt Service Per Pupil Tuition	Debt Service Tuition Limit	Per Pupil Tuition in Excess of Debt Service Limit (B-C)		
a.0	0	0.000	0.00	0.00	0.00	0.00	
b.0	0	0.000	0.00	0.00	0.00	0.00	
c.0	0	0.000	0.00	0.00	0.00	0.00	
d.0	0	0.000	0.00	0.00	0.00	0.00	
e.0	0	0.000	0.00	0.00	0.00	0.00	
f.	Total High School Count:	0.000					
g.	Increase to GBL for Debt Service Tuition Outside the RCL (to line 5):						0.00

2. Increase to DSL and RCL for Tuition

Attending District Name	E	F	Increase to DSL and RCL (A x F)
	M&O & UCO, Per Pupil Tuition	Per Pupil Tuition Incl. Limited Debt Service (E + lesser of B or C)	
a.0	0.00	0.00	0.00
b.0	0.00	0.00	0.00
c.0	0.00	0.00	0.00
d.0	0.00	0.00	0.00
e.0	0.00	0.00	0.00
f.	Increase to DSL and RCL for Tuition:		0.00

LINES 3 AND 4 ARE FOR BUDGET REVISION

3. Increase to the GBL for Debt Service Tuition Outside the RCL

Attending District Name	Attending District CTD Number	A	B	C	D	Increase to GBL (A x D)	
		Tuition Out High School Count	Debt Service Per Pupil Tuition	Debt Service Tuition Limit	Per Pupil Tuition in Excess of Debt Service Limit (B-C)		
a.0	0	0.000	0.00	0.00	0.00	0.00	
b.0	0	0.000	0.00	0.00	0.00	0.00	
c.0	0	0.000	0.00	0.00	0.00	0.00	
d.0	0	0.000	0.00	0.00	0.00	0.00	
e.0	0	0.000	0.00	0.00	0.00	0.00	
f.	Total High School Count:	0.000					
g.	Revised Total Increase to GBL for Debt Service Tuition Outside the RCL (to line 5):						0.00

4. Increase to DSL and RCL for Tuition

Attending District Name	E	F	Increase to DSL and RCL (A x F)
	M&O & UCO, Per Pupil Tuition	Per Pupil Tuition Incl. Limited Debt Service (E + lesser of B or C)	
a.0	0.00	0.00	0.00
b.0	0.00	0.00	0.00
c.0	0.00	0.00	0.00
d.0	0.00	0.00	0.00
e.0	0.00	0.00	0.00
f.	Revised Increase to DSL and RCL for Tuition (to line 6):		0.00

5. Adopted or Revised Increase to GBL for Debt Service Tuition Outside the RCL

0.00

6. Total Adjustment for Increase/(Decrease) in Tuition Out for High School Students after budget revision (line 4.f minus line 2.f)

0.00

CALCULATION OF ADJUSTMENT FOR TUITION LOSS AND STUDENT REVENUE LOSS PHASE-DOWN (A.R.S. §§15-954 and 15-902.01)

NOTE 1: This section is completed only if the district has indicated that it receives less tuition from a district which is inside or outside of this state because the district of residence began to offer instruction in one or more high school grade levels not previously offered.

1. Base Year Attending ADM Grades 9-12

0.00

2. Factor of 5%

x 0.05

3. ADM loss required to qualify

= 0.000

4. Number of tuitioned students lost in the year after the base year due to district of residence offering instruction in grades 9-12 not offered previously

0.000

NOTE 2: If line 3 is greater than line 4, do not complete the rest of this section. District does not qualify for an increase in the base support level (BSL).

5. Tuition received in base year

0.00

6. Tuition received in fiscal year after base year

- 0.00

7. Tuition loss (If result is less than zero, zero is entered)

= 0.00

8. BSL Adjustment for the first year after the base year

first year factor x 0.75 = 0.00

9. BSL Adjustment for the second year after the base year

second year factor x 0.50 = 0.00

10. BSL Adjustment for the third year after the base year

third year factor x 0.25 = 0.00

11. Increase in BSL for Tuition Loss Adjustment (line 8 + line 9 + line 10)

0.00

NOTE 3: In addition to any adjustment for tuition loss received pursuant to A.R.S. §15-954, a district which loses students from its student count resulting from the formation of a joint unified school district (pursuant to A.R.S. §15-450) and does not receive tuition for those students for the budget year, may increase its BSL (A.R.S. §15-902.01).

12. A district which loses at least 500 students may increase the BSL:

a. By \$650,000 for the first year of the loss.

\$ 0.00

b. By \$600,000 for the second year following the loss.

\$ 0.00

c. By \$500,000 for the third year following the loss.

\$ 0.00

d. By \$300,000 for the fourth year following the loss.

\$ 0.00

e. By \$100,000 for the fifth year following the loss.

\$ 0.00

13. A union high school district may increase the BSL:

a. By \$100,000 if it loses at least 50 students in the first year.

\$ 0.00

b. By \$200,000 if it loses an additional 50 students in the second year.

\$ 0.00

c. By \$325,000 if it loses an additional 50 students in the third year.

\$ 0.00

d. By \$200,000 in the fourth year if it was eligible for the third year loss.

\$ 0.00

e. By \$100,000 in the fifth year if it was eligible for the fourth year loss.

\$ 0.00

ADDITIONAL STATE AID TO EDUCATION (ASAE) INFORMATION FOR DEPARTMENT OF REVENUE (A.R.S. §15-992)

1. Dropout Prevention Program (from page 1, line 27)

\$ 0.00

2. Tuition-Out Debt Services (from Calculation of Tuition Out for High School Students section, lines 1.a through 1.e, column A x column B)

\$ 0.00

3. Adjustment for Tuition Loss (from APOR55 tab, page 4, BSL Adjustments section)

\$ 0.00

4. Liabilities in Excess of School Budget (from TNT Work Sheet, line 13)

\$ 0.00

5. Vocational M&O Expenses (from page 1, line 28)

\$ 0.00

6. Adjacent Ways (from TNT Work Sheet, line 12)

\$ 55,353.00

7. Phase Down Small School Budget Limit Exemption (based on Calculation of Small School Adjustment Phase Down Limit

\$ 0.00

Basic Calculations For Equalization Assistance FY 2020-21

Non-AOI Student Counts									
Student Count	PSD	K-8	9-12	Total	Student Count	PSD	K-8	9-12	Total
FY 2020-21 ADM	77.027	10,422.973	0.000	10,500.000	FY 2019-20 ADM	79,324	10,733.852	0.000	10,813.176

<u>Weighted Student Counts</u>	<u>Student Count</u>	<u>Support Level Weight</u>	<u>Weighted Student Count</u>
FY 2020-21 ADM: District PSD	77.027	x 1.450	= 111.689
District K-8	10,422.973	x 1.158	= 12,069.803
District 9-12	0.000	x 0.000	= 0.000
SubTotal	10,500.000		12,181.492

<u>Add-Ons (FY 2020-21 ADM)</u>	<u>Student Count</u>	<u>Support Level Weight</u>	<u>Weighted Add-on Count</u>
K-3 Reading	4,145.829	x 0.040	= 165.833
K-3	4,145.829	x 0.060	= 248.750
ELL	1,751.685	x 0.115	= 201.444
HI	0.170	x 4.771	= 0.811
MD-R, A-R, SID-R	47.632	x 6.024	= 286.935
MD-SC, A-SC, SID-SC	105.379	x 5.833	= 614.676
MD-SSI	2.000	x 7.947	= 15.894
OI-R	5.000	x 3.158	= 15.790
OI-SC	16.257	x 6.773	= 110.109
P-SD	19.649	x 3.595	= 70.638
DD*, ED, MIID, SLD, SLI*, OHI	1,176.071	x 0.003	= 3.528
ED-P	7.940	x 4.822	= 38.287
MOID	14.820	x 4.421	= 65.519
VI	0.110	x 4.806	= 0.529
Total Weighted Student Count Add-Ons			1,838.743

**School aged students only*

Basic Calculations For Equalization Assistance FY 2020-21

AOI Full Time Student Counts					Student Count	Prior year AOI Full-Time Student Counts are shown on the APOR 55-1, p. 2
Student Count	PSD	K-8	9-12	Total	FY 2019-20 ADM	
FY 2020-21 ADM		0.000	0.000	0.000		

Weighted Student Counts	Student Count	Support Level Weight	Weighted Student Count
FY 2020-21 ADM: District PSD	0.000	x 1.450	= 0.000
District K-8	0.000	x 1.158	= 0.000
District 9-12	0.000	x 0.000	= 0.000
SubTotal	0.000		0.000

Add-Ons (FY 2020-21 ADM)	Student Count	Support Level Weight	Weighted Add-on Count
K-3 Reading	0.000	x 0.040	= 0.000
K-3	0.000	x 0.060	= 0.000
ELL	0.000	x 0.115	= 0.000
HI	0.000	x 4.771	= 0.000
MD-R, A-R, SID-R	0.000	x 6.024	= 0.000
MD-SC, A-SC, SID-SC	0.000	x 5.833	= 0.000
MD-SSI	0.000	x 7.947	= 0.000
OI-R	0.000	x 3.158	= 0.000
OI-SC	0.000	x 6.773	= 0.000
P-SD	0.000	x 3.595	= 0.000
DD*, ED, MIID, SLD, SLI*, OHI	0.000	x 0.003	= 0.000
ED-P	0.000	x 4.822	= 0.000
MOID	0.000	x 4.421	= 0.000
VI	0.000	x 4.806	= 0.000
Total Weighted Student Count Add-Ons			0.000

*School aged students only

Basic Calculations For Equalization Assistance FY 2020-21

AOI Part Time Student Counts					Student Count
Student Count	PSD	K-8	9-12	Total	FY 2019-20 ADM
FY 2020-21 ADM		0.000	0.000	0.000	

Prior year AOI Part-Time Student Counts are shown on the APOR 55-1, p. 2

<u>Weighted Student Counts</u>	<u>Student Count</u>		<u>Support Level Weight</u>		<u>Weighted Student Count</u>
FY 2020-21 ADM: District PSD	0.000	x	1.450	=	0.000
District K-8	0.000	x	1.158	=	0.000
District 9-12	0.000	x	0.000	=	0.000
SubTotal	0.000				0.000

<u>Add-Ons (FY 2020-21 ADM)</u>	<u>Student Count</u>		<u>Support Level Weight</u>		<u>Weighted Add-on Count</u>
K-3 Reading	0.000	x	0.040	=	0.000
K-3	0.000	x	0.060	=	0.000
ELL	0.000	x	0.115	=	0.000
HI	0.000	x	4.771	=	0.000
MD-R, A-R, SID-R	0.000	x	6.024	=	0.000
MD-SC, A-SC, SID-SC	0.000	x	5.833	=	0.000
MD-SSI	0.000	x	7.947	=	0.000
OI-R	0.000	x	3.158	=	0.000
OI-SC	0.000	x	6.773	=	0.000
P-SD	0.000	x	3.595	=	0.000
DD*, ED, MIID, SLD, SLI*, OHI	0.000	x	0.003	=	0.000
ED-P	0.000	x	4.822	=	0.000
MOID	0.000	x	4.421	=	0.000
VI	0.000	x	4.806	=	0.000
Total Weighted Student Count Add-Ons					0.000

**School aged students only*

Basic Calculations For Equalization Assistance FY 2020-21

Base Support Level				Base Support Level			
	Non-AOI	AOI FT	AOI PT		Non-AOI	AOI FT	AOI PT
Extended BSL Amount	\$61,121,915.49	\$0.00	\$0.00	Weighted Student	12,181.492	0.000	0.000
Teacher Experience Index	1.0000	1.0000	1.0000	Weighted Add-On	+ 1,838.743	0.000	0.000
	\$61,121,915.49	\$0.00	\$0.00	Total Weighted	= 14,020.235	0.000	0.000
				AOI Funding	x	0.95	0.85
Extended BSL Amount Total		\$ 61,121,915.49		Base Level Amount	x \$4,359.55	\$4,359.55	\$4,359.55
Base Support Level Adjustments Total		\$ 51,005.00		Extended Amount	= \$61,121,915.49	\$0.00	\$0.00
Base Support Level/Base Revenue Control Limit		\$ 61,172,920.49					
Calculation For TSL				Base Support Level Adjustments			
Approved Daily Route Miles				<u>Audit Service Expense</u>		\$ 51,005.00	
Total Approved Daily Route Miles	2,038			Increase for Tuition Loss Adjustment		\$ 0.00	
Eligible Students Transported	2,038			Increase for Student Revenue Loss Phase-Down		\$ 0.00	
Unadjusted Route Miles Per Eligible Student	1.000						
State Support Level Per Route Mile	2.24			Base Support Level Adjustments Total		\$ 51,005.00	
Daily Route Miles x 180 Days	366,840.00						
To and From School Support Level	\$ 821,721.60			Calculation for DSL			
<u>Activity Trip Level Factor</u>	0.10			2020-21 Base Support Level (BSL)/BRCL		\$ 61,172,920.49	
Activity Trip Support Level	\$ 82,172.16			2020-21 Consolidation		\$ 0.00	
Handicapped Extended School Year Mileage	2,906.000			Tuition Out For High School Students (Type 03)		\$ 0.00	
Handicapped Extended School Year Support Level	\$ 6,509.44			2020-21 Transportation Support Level (TSL)		\$ 910,403.20	
				2020-21 District Support Level (DSL)		\$ 62,083,323.69	
Annual Expenditures For:	Bus Passes	Bus Tokens		Calculation For RCL			
Districts	\$0.00	\$0.00	\$ 0.00	2020-21 Base Support Level (BSL)/BRCL		\$ 61,172,920.49	
2020-21 Transportation Support Level (TSL)			\$ 910,403.20	2020-21 Consolidation		\$ 0.00	
				Tuition Out For High School Students (Type 03)		\$ 0.00	
				2020-21 Trans. Revenue Control Limit (TRCL)		\$ 1,228,528.19	
				2020-21 Revenue Control Limit (RCL)		\$ 62,401,448.68	
Calculation For TRCL							
2019-20 Transportation Revenue Control Limit (TRCL)			\$ 1,228,528.19				
Change:	2020-21 TSL	\$ 910,403.20					
	2019-20 TSL	\$ 892,766.60					
	Difference:	\$ 17,636.60					
Preliminary FY2020-21 TRCL			\$ 1,246,164.79				
120% of FY2020-21 TSL		\$ 1,092,483.84					
Adjusted FY2020-21 TRCL			\$ 1,228,528.19				
2020-21 Transportation Revenue Control Limit			\$ 1,228,528.19				

Basic Calculations For Equalization Assistance FY 2020-21

<u>District Additional Assistance (DAA) Calculations</u>	<u>PSD</u>	<u>K-8</u>	<u>9-12</u>	<u>Total</u>
FY 2020-21 District Student Count	79.324	10,733.852	0.000	
Type 03 District Tuition Out Trans. Count <i>(Type 03 High School Only, Per Student Count Factor at 50%)</i>	[REDACTED]	[REDACTED]	0.000	
DAA Per Student Count	x \$450.76	x \$450.76	x \$0.00	
Preliminary DAA	= \$35,756.09	= \$4,838,391.13	= \$0.00	\$4,874,147.22
<u>DAA Growth Factor</u>				
FY 2020-21 Actual Student Count	10,813.176			
FY 2019-20 Actual Student Count	/ 11,335.257			
FY 2020-21 DAA Growth Factor*	= 0.9539	x 1.0000 *	x 1.0000 *	
<i>*If less than or equal to 1.05, use 1. If greater than 1.05%, use 1 plus 50% of growth.</i>				
District DAA	\$35,756.09	\$4,838,391.13	\$0.00	\$4,874,147.22
<u>DAA For High School Textbooks</u>				
FY 2020-21 Actual 9-12 Student Count			0.000	
Support Level Amount For Textbooks			x \$69.68	
DAA For Textbooks				\$0.00
				\$4,874,147.22
DAA Adjustment	(\$779,863.56)		\$0.00	(\$779,863.56)
Total FY 2020-21 DAA Base	\$4,094,283.66		\$0.00	\$4,094,283.66

Basic Calculations For Equalization Assistance FY 2020-21

<u>Equalization Base for Lesser of DSL/RCL</u>	<u>Weighted Student Count</u>	<u>Percentage</u>	<u>Lesser of DSL or RCL</u>	<u>RCL/DSL Allocation</u>
PSD-8	12,181.492	1.0000	\$62,083,323.69	\$62,083,323.69
9-12	0.000	0.0000	\$62,083,323.69	\$0.00
Tuition Out For High School Student (Type 03)				\$0.00
Total	12,181.492			\$62,083,323.69

		<u>Qualifying Tax Rate</u>		<u>Qualifying Levy</u>
Primary Assessed Valuation (AV)	\$327,903,091.00	K-8	\$1.8371	
Primary Assessed Valuation 2 (AV2)	\$0.00	9-12	\$1.8371	
SRP Assessed Valuation	\$6,760,000.00			
GPLET Assessed Valuation	\$0.00			
Equalization Assessed Valuation	\$334,663,091.00 (/100)	X	\$1.8371	= \$6,148,095.64

<u>Calculation of Equalization Assistance</u>	<u>PSD-8</u>	<u>9-12</u>	<u>Total</u>
RCL/DSL Allocation	\$62,083,323.69	\$0.00	\$62,083,323.69
DAA Allocation	\$4,094,283.66	\$0.00	\$4,094,283.66
District Type 03 Tuition Out Charge		\$0.00	\$0.00
FY 2020-21 Equalization Base	\$66,177,607.35	\$0.00	\$66,177,607.35
Qualifying Levy	\$6,148,095.64	\$6,148,095.64	\$12,296,191.28
Total Equalization Assistance	\$60,029,511.71	\$0.00	\$60,029,511.71

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 7.B. TOPIC: Revised Job Description and Appointment of Assistant Superintendent

SUBMITTED BY: Ms. Cindy Segotta-Jones, Superintendent

RECOMMENDED BY: Ms. Cindy Segotta-Jones, Superintendent

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the recommendation to change the Executive Director of Behavioral Health and Student Safety to Assistant Superintendent for Behavioral Health and Student Safety, and to add the Assistant Superintendent Administrative Salary Schedule and benefits, salary and benefits commensurate with other Assistant Superintendents.

RATIONALE:

The recommended change is the result of increased responsibilities, supervision and additional duties to the Executive Director position. The increased responsibilities and duties align with current best practices of ensuring a multidisciplinary approach to emergency preparedness, response, and recovery, and to initiate the GESD Emergency Health and Operation Plan in the event of a local, state or national health and/or safety emergency.

The revised job description is attached. The job title change will be effective July 1, 2020.

Assistant Superintendent for Behavioral Health and School Safety

Purpose Statement

The job of Assistant Superintendent for Behavioral Health and School Safety is responsible for all aspects of a multidisciplinary approach to student safety, wellness, and emergency preparedness, response and recovery. To initiate the GESD Emergency Health and Operation Plan in the event of a local, state or national health and/or safety emergency.

Essential Functions

- Oversees the daily functioning of Student Services, School and District Safety, Discipline, Social Emotional Learning, and Diversity and Inclusion and execute all GESD Emergency Health and Operation Plans
- Community Project Manager for Project AWARE
- Leads the work of student safety, and well-being throughout the district
- Facilitates the Behavioral Health and School Safety Process
- Facilitates Parent and Student Bully Prevention Groups
- Facilitates Social Emotional Learning Support Groups
- Facilitates Suicide Prevention Groups
- Oversees trauma-informed care throughout the district
- Facilitates district communication in regards to behavioral health and school safety
- Trains site and district administration and staff on student safety, bully prevention, suicide prevention, parent education, abuse prevention, trauma-informed care, and wellness
- Ensures the District and school sites address diversity education through professional development and community forums
- Coordinates support services for at-risk parents/families
- Leads and trains the district and site crisis teams
- Models and co-teaches effective Tier III student supports for SELS, site and district leadership
- Leads and implements Multi-Tiered Support Services for the district
- Coordinates outside agency and district supports for students and families
- Fosters and maintains open communication with staff, students, parents and community members
- Creates and facilitates a parent training initiative with wrap-around services for safety and social and emotional well-being of students and staff
- Oversees district Emergency Health and Operation Plan
- Liaison to Glendale Police and Fire Departments and Arizona Trauma-Informed Care
- Liaison to the Superintendent for behavioral health and school safety
- Liaison to Department for Child Safety
- Liaison for all state and local communications
- Works with the Directors for student services on student discipline, manifestations, coordinating

support services

- Liaison to school and district crisis teams
- Provides direct behavioral health management services to students and families as appropriate
- Addresses complaints from parents and community members with the goal of appropriate resolution
- Oversees long-term suspensions and/or expulsions of students
- Oversees Student Services, Glendale Success Academy, Program Placement
- Collaborates with Risk Management Coordinator on matters of school safety
- Facilitates Collaborative Care Teams
- Works with Human Resources to provide support to all staff in protocol during crisis intervention
- Liaison to the Department of Health Services, Center for Disease Control, and FEMA
- Oversees applying for grants related to health emergency management planning, responses, and recovery
- Leads community forums regarding students and school staff health and wellness
- Oversees identified task forces to lead preventative measures and responses to disease control and pandemics
- Centralized contact and liaison for risk management, staff wellness, student social-emotional well-being, and school safety
- Promotes collaboration between all school district departments in responding to health emergencies
- Coordinates health emergency response with public safety officials, government agencies and school district community
- Analyzes resources, equipment, and staff available to respond to emergencies
- Revises plans and gathers resources to respond to emergencies
- Provides executive leadership in the oversight and execution of the school district's Emergency Response Plan

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.
- Bilingual/Biliterate Spanish fluency is preferred to provide parents/guardians with in-the-moment information.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating standard office equipment including utilizing pertinent software applications; planning and managing projects and programs; overseeing program activities; developing effective working relationships; preparing and maintaining accurate records; administering

personnel policies and procedures; and program evaluation and assessment techniques.

KNOWLEDGE is required to review and interpret highly technical information, write technical materials, and/or speak persuasively to implement desired actions; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: pertinent laws, codes, policies, and/or regulations.

ABILITY is required to schedule a significant number of activities, meetings, and/or events; often gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a significant diversity of individuals and/or groups; work with data of widely varied types and/or purposes; and utilize job-related equipment. Independent problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is moderate to significant. Specific ability based competencies required to satisfactorily perform the functions of the job include: establishing and maintaining effective working relationships; meeting deadlines and schedules; setting priorities; working with multiple projects, frequent interruptions, and changing work priorities; working with detailed information/data and maintaining accurate records; maintaining confidentiality; and facilitating communication between persons with frequently divergent positions.

Responsibility

Responsibilities include: working independently under broad organizational guidelines to achieve unit objectives; directing other persons within a department, large work unit, and/or across several small work units. Utilization of resources from other work units is often required to perform the job's functions. There is some opportunity to impact the organization's services.

Work Environment

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling, and significant fine finger dexterity. Generally, the job requires 60% sitting, 25% walking, and 15% standing. This job is performed in a generally clean and healthy environment.

Experience: Job related experience with increasing levels of responsibility is required.

Education: Master's degree in Education.

Equivalency:

Required Testing:

Continuing Educ. / Training:

Maintains Certificates and/or Licenses

Certificates and Licenses

Superintendent Credential Required

Clearances

Criminal Justice/Fingerprint Clearance
Measles/Rubella Immunity/Vaccination
Valid form I-9

FLSA Status

Exempt

Approval Date

Salary Grade

Assistant Superintendent

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 7.C. TOPIC: Policy Revision First Reading

SUBMITTED BY: Dr. Louis Laffitte, Executive Director for Behavioral Health and School Safety

RECOMMENDED BY: Ms. Cindy Segotta-Jones, Superintendent

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the first reading of revised policy GBEB-Staff Conduct as presented.

RATIONALE:

Revisions are recommended to align the District's policy with Arizona State Statute.

Compare GBEB © STAFF CONDUCT (version 6 to 5)



Click on the changed parts for a detailed description. Use the left and right arrow keys to walk through the modifications.



GBEB © STAFF CONDUCT

All employees of the District are expected to conduct themselves in a manner consistent with effective and orderly education and to protect students and District property. No employee shall, by action or inaction, interfere with or disrupt any District activity or encourage any such disruption. No employee, other than one who has obtained authorization from the appropriate school administrator, shall carry or possess a weapon on school grounds. All employees shall at all times attempt to maintain order, abide by the policies, rules, and regulations of the District, and carry out all applicable orders issued by the Superintendent.

Potential consequences to employees of the District who violate these rules may include, but are not limited to:

- A. Removal from school grounds.
- B. Both civil and criminal sanctions, which may include, but are not limited to, criminal proceedings under Title 13, Chapter 29, Arizona Revised Statutes.
- C. Warning.
- D. Reprimand.
- E. Suspension.
- F. Dismissal.
- G. Having consideration given to any such violations in the determination of or establishment of any pay or salary in later contracts or employment, if any.

Reporting Suspected Crimes or Incidents

Staff members are to report any suspected crime against a person or property that is a serious offense, involves a deadly weapon or dangerous instrument or that could pose a threat of death or serious injury and any conduct that poses a threat of death or serious physical injury to employees, students or others on school property. All such reports shall be documented and communicated to the Superintendent who shall be responsible for reporting to local law enforcement. Conduct that is considered to be bullying, harassment or intimidation shall be addressed according to Policy JICK as required in A.R.S. [15-341\(A\)\(36\)](#).

The school district or charter school is to notify the parent or guardian of each student who is involved in a suspected crime or any conduct that is described above, subject to the requirements of federal law.

On or before January 1, 2020, the District shall post the policies and procedures pertaining to "Reporting Suspected Crimes or Incidents" on its website as the Department of Education shall

develop a process to verify that each school district has adopted the required policies and procedures by this date.

If the District maintains an online Manual of policies and procedures, the District may post a link to that manual with a reference to the appropriate policies and procedures.

A person who violates the reporting requirements may be disciplined for violating the policies of the School District Governing Board pursuant to A.R.S. [15-341](#) and notwithstanding A.R.S. [15-341](#), may be subject to dismissal. Each school district governing board shall prescribe and enforce policies and procedures that require the School District to maintain a record on any person who is disciplined pursuant to this policy and, on request, shall make that record available to any public school, school district governing board or charter school governing body that is considering hiring that person.

A person who is employed by the School District or is an applicant for employment with the School District, who is arrested for or charged with any nonappealable offense listed in section [41-1758.03](#), subsection B and who does not immediately report the arrest or charge to the person's supervisor or potential employer is guilty of unprofessional conduct and the person shall be immediately dismissed from employment with the School District or immediately excluded from potential employment with the School District. A person dismissed from employment for failure to report being arrested for or charged with a nonappealable offense has no right to appeal under the provisions of A.R.S. [15-539](#), subsection F. Prior to an action to terminate for failure to report, an employee will be given the opportunity to provide a written explanation of circumstances or events which they believe mitigate the failure to report.

Use of Physical Force by Supervisory Personnel

Any administrator, teacher, or other school employee entrusted with the care and supervision of a minor may use reasonable and appropriate physical ~~force upon the minor to the extent reasonably necessary and appropriate to maintain order. Similar physical force will be appropriate in self-defense, in the defense of other students and school personnel, and to prevent or terminate the commission of theft or criminal damage to the property of the District or the property of persons lawfully on the premises of the District.~~ restraint techniques on any pupil if the pupil's behavior presents an imminent danger of bodily harm to the pupil or others and less restrictive interventions appear insufficient to mitigate the imminent danger of bodily harm.

The threat or use of physical force is not justified as a response to verbal provocation alone, nor when the degree of physical force used is disproportionate to the circumstances or exceeds that necessary to avoid injury to oneself or to others ~~or to preserve property at risk.~~

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S.

[13-2911](#)

[13-3102](#)

[13-3111](#)

[13-3411](#)

[15-153](#)

[15-341](#)

[15-342](#)

[15-105](#)

[15-507](#)

[15-509](#)

[15-511](#)

[15-512](#)

[15-514](#)

[15-539](#)

[15-550](#)

[38-531](#)

[38-532](#)

[41-770](#)

[41-1758.03](#)

A.A.C.

[R7-2-205](#)

CROSS REF.:

[GCF](#) - Professional Staff Hiring

[GCMF](#) - Professional Staff Duties and Responsibilities

[JLDB- Restraint and Seclusion](#)

[GCO](#) - Evaluation of Professional Staff Members

[JIC](#) - Student Conduct

[JK](#) - Student Discipline

[KFA](#) - Public Conduct on School Property

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 7.D. TOPIC: Superintendent Salary

SUBMITTED BY: Ms. Cindy Segotta-Jones, Superintendent

RECOMMENDED BY: Ms. Cindy Segotta-Jones, Superintendent

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

RECOMMENDATION:

It is recommended the Governing Board approve the payment of the Superintendent's 5% increase in pay for the 2020-2021 school year to be paid as a one-time stipend to be donated to the Glendale Uniting Students, Teachers, and Others educational foundation.

RATIONALE:

Ms. Segotta-Jones has opted to forego her 5% salary increase for the 2020-2021 school year, and instead donate it the District's new educational foundation, Glendale Uniting Students, Teachers and Others (GUSTO). In order to facilitate this, the Board is asked to approve the 5% salary increase to be paid in a one-time stipend payment.

GLENDALE ELEMENTARY SCHOOL DISTRICT

DISCUSSION AGENDA ITEM

AGENDA NO: 8.A. TOPIC: Governing Board Goals, Norms, Commitments

SUBMITTED BY: Ms. Brenda Bartels, Board Member

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

The Governing Board will discuss the Governing Board Goals, Norms and Commitments.

RATIONALE:



GLENDALE ELEMENTARY SCHOOL DISTRICT No. 40

GOVERNING BOARD GOALS

1. Increase student achievement.
2. Ensure the District's financial solvency.
3. Attract and retain Highly Qualified staff.

GOVERNING BOARD NORMS

For the purpose of enhancing teamwork among members of the Board and between the Board and the Administration, we, the members of the School District Senior Leadership Team do hereby publicly commit ourselves collectively and individually to the following norms:

1. Come prepared to Board meetings.
2. Align decisions with adopted Board policy.
3. Adhere to established lines of communication.
4. Support Board decisions.
5. Consider recommendations from Administration.
6. Conduct business in a professional manner.
7. Follow the adopted meeting agenda.
8. Adhere to Arizona Open Meeting Law.
9. Agree to hold Board members accountable for their actions.

GOVERNING BOARD COLLECTIVE COMMITMENTS

1. Agree Children's interests come first.
2. Set clear goals for themselves and the Superintendent.
3. Conduct an annual self-assessment/evaluation.
4. Review and continuously update District policies.
5. Agree that an individual Board member will not take unilateral action.
6. Agree the Board President is the spokesperson for the Board.
7. Avoid words and actions that create a negative impression on an individual, the Board, the District or the Community.
8. Actively listen to all speakers/presenters.
9. Agree we can disagree and use common courtesy and respect for others.
10. Adhere to Board Policy in handling all communications with staff and community members (BHC - Board Communication with Staff Members, BHD - Board Communications with the Public).
11. Agree Board meetings are for decision-making, actions, and focused discussions.
12. Will not play to the audience.
13. Agree to speak to the issues on the agenda.
14. Engage with the community to promote the District's mission, vision and goals.
15. Defer to the Superintendent for clarification on agenda items.
16. Adhere to Policy BEDBA-Board Agenda Preparation and Dissemination.

Adopted by the Governing Board June 13, 2019.

GLENDALE ELEMENTARY SCHOOL DISTRICT

DISCUSSION AGENDA ITEM

AGENDA NO: 8.B. TOPIC: Arizona School Boards Association Summer Leadership Institute

SUBMITTED BY: Ms. Brenda Bartels, Board Member

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

The Governing Board and Administration will share learning gained from attending the ASBA Summer Leadership Institute.

RATIONALE:

GLENDALE ELEMENTARY SCHOOL DISTRICT

INFORMATIONAL AGENDA ITEM

AGENDA NO: 9.A. TOPIC: Future Meetings

SUBMITTED BY: Ms. Cindy Segotta-Jones, Superintendent

RECOMMENDED BY: Ms. Cindy Segotta-Jones, Superintendent

DATE ASSIGNED FOR CONSIDERATION: June 25, 2020

Future Board Meetings dates are listed below with the agenda topics anticipated for each meeting. Routine items, i.e., vouchers, personnel reports, travel, etc., are not included in the list.

June 30	Town Hall 6 p.m.
July 9	Superintendent's 2020-2021 Performance Pay Criteria Superintendent Evaluation Instrument 2020-2021 Expenditure Budget
July 23	Special Meeting
July 27	Town Hall 6 p.m.
August 13	Report on Opening of School ASBA Political Agenda Direction ASBA Delegate Assembly Representative Fundraiser Activity Requests Recruitment Trips Superintendent Goal Progress Report
August TBD	Board Retreat: Class Sizes Board Self Evaluation Instrument Program Evaluation/Sustainability Board Goals Discipline Reports
August 27	Special Meeting Strategic Plan Update Board Discussion on Strategic Planning Priorities Executive Session for Superintendent's Evaluation.
September 10	Peer Observers Qualified Evaluators Phased Retirement Plan
September 24	Special Meeting
October 8	Annual Financial Report ASBA Bylaw Changes
October 22	Special Meeting Board Self Evaluation <i>Annual Board Self-Evaluation deadline October 30</i>
November 12	A-F Letter Grade Presentation <i>Superintendent Summative Performance Evaluation Deadline November 30</i>
December 10	Revised Budget
January 14	Organizational Meeting <i>Organizational Meeting deadline January 15</i> Employee and Student Discipline Hearing Procedures Hearing Officer List
January 28	Employment Contracts and Agreements
February 11	Certified Contract Renewals
February 25	Special Meeting

March 11	Meet and Confer/Salary Recommendations Administrative Contract Renewals
March 25	Special Meeting
April 15	Board Meeting Schedule Classified Employment Renewals Medical, Dental, Vision, Life, Mid-Term and Short-Term Disability Insurance Pay for Performance Plan ASBA Political Agenda Submissions
April 29	Special Meeting
May 13	Authorized Signatories Budget Revision Call for Election Renewal of Sole Source, Cooperative, and Purchasing Contracts Facsimile Signatures Salary Tables, Fringe Benefits and Extra Duty Stipends
May 27	Special Meeting
June 3	Board Retreat
June 10	Strategic Plan Update/Discussion Employee Garnishments Student Activity Treasurer Execution of Vouchers Workers Compensation, Property, Casualty and Liability Insurance Claims Service Agreement Authorization to Settle Claims Evaluation Handbooks
June 24	Principal and Teacher Evaluation Ratings Proposed Expenditure Budget State Assessment Data Extracurricular Fee Schedule SFB Capital Plan Facility Use Fee Schedule and Agreement

Agenda Item Requests Tracking:

Agenda Item	Date of Board Request	Board Member Making Request	Date Placed on Agenda	Action Taken
Sick Leave Buy Back Policy Study Session	8/22/19	Mary Ann Wilson		Information provided in Board Update 9.20.19
SmartSchools Detailed Report on Costs/Savings	9/12/19	Jamie Aldama		Information provided in Board Update 9.20.19
Census Resolution	9/12/19	Brenda Bartels	10/14/19	Resolution Adopted
Superintendent's Evaluation Instrument	10/14/19	Sara Smith		Added to June 25 upcoming agenda items list
Staff Resignation Data	1/9/20	Monica Pimentel		Information provided in the Board Update 2.14.20
Add Strategic Plan Review to Calendar	2/6/20	Sara Smith		Added to June 25 upcoming agenda items list
Add Board Retreat to Calendar	2/6/20	Sara Smith	2/13/20	